

PAULS VALLEY FARMERS MARKET 2017 APPLICATION FORM

Name(s): _____

Home Phone: _____

Business Name: _____

Cell Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Website: _____

When will you have product or produce ready for the market? _____

The Pauls Valley Farmers Market is a 100% Oklahoma Grown and Made market.

All items must be made or grown in Oklahoma.

Foods must be prepared in accordance to the Oklahoma Health Department standards.

Dates of Attendance

Vendors must commit to attend all the dates within a scheduled “market season” for which they apply. Absences may be approved in advance by the market manager, failure to obtain approval will result in the loss of future spaces and dismissal from the market. In the case of an approved absence, the space will go to a vendor on the waiting list to fill the space.

Location

The Pauls Valley Farmers Market will be located under the pavilion at the Santa Fe Depot in downtown Pauls Valley. The address for this location is:

204 S. Santa Fe St

Pauls Valley, OK 73075

Guidelines of Acceptance

Because there is a limited amount of space in the market, not every applicant will be accepted. Priority will be given to vendors that create the correct balance at the market, at the discretion of the board of directors. Vendors are required to provide their own tables/ chairs for under the

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pavilion. A limited amount of vendors will be allowed to use the back of a truck for vending purposes, at the discretion of the board.

Fees

Each vendor will pay a seasonal association fee of \$50 in order to be included in the Pauls Valley Farmers Market. This fee will cover many market costs as well as permit vendors a vote at board meetings. Additionally, each vendor will pay a daily space rental fee. First year vendors will pay \$5 a space for the duration of the season.

Application Table

Using the table below, please check the markets for which you are applying.

**Market runs from June 3, 2017 to October 28, 2017*

**Each pavilion space is 10x5, tables are not provided*

Market Dates & Times	I would like to attend	Name(s) of other adult family members who may man my space in my absence	Space Type (Please circle)	How will you be bringing your products to the market? (Please circle)	Do you need direct access to your vehicle during the market for refrigeration?	Do you need electricity?
Tuesday Evening Market 4pm-7pm			Pavilion -OR- Truck	Vehicle Trailer Other		
Saturday Market 8am-12pm			Pavilion -OR- Truck	Vehicle Trailer Other		

Notes:

Market space will be assigned in advance by the market manager. Vendors will be assigned space, size, and location based on space availability, vendor needs, and best fit for the market as

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a whole. Space location assignment will vary from season to season and from Tuesday to Saturday markets.

Produce/Products

Due to space restrictions, admittance of new vendors into the market will be based on need and will follow guidelines set forth by the Oklahoma Department of Agriculture for *Oklahoma Grown* markets. Therefore, each vendor must submit **exactly** what they would like to sell.

Please list the specific items that you would like to sell. If needed, please use an extra sheet of paper to specifically list items.

**YOU MAY ONLY SELL ITEMS THAT YOU GROW/PRODUCE YOURSELF.
SELLING ITEMS FOR SOMEONE ELSE IS ONLY PERMITTED WITH ADVANCED
PERMISSION OF THE MARKET MANAGER AND REQUIRES PRIOR APPROVAL.**

Produce: _____

Meat, Dairy, Eggs etc.: _____

Baked Goods: _____

Packaged, canned, processed foods: _____

Bedding plants, shrubs, trees, indoor plants, starter plants: _____

Cut flowers: _____

Crafts, soaps, handmade items, gifts: _____

Other: _____

Other Information- Required

- I am Certified Organic
- I grow pesticide/chemical free
- My baked/processed items contain Oklahoma Grown ingredients
- I use a kitchen that is certified with the Department of Health

A copy of any and all Health Department and/or Department of Agriculture licenses or certifications pertaining to your business AND a copy of your current Oklahoma Tax Permit are required with your application

I will also be selling at these other farmers markets: _____

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Please do NOT send any money at this time. You will be contacted upon review of your application to notify you of your acceptance status. If acceptance is permitted to the Pauls Valley Farmers Market you will be required to sign an agreement to abide by the rules and regulations set forth by the board of directors and a media release. At that time, you will be required to pay the association fee and may pay the full season space rental fee. If you are unable to pay the full season space rental fee, contact the market manager to pay at each attended market. All applications are kept on file for potential future acceptance into the market.

Thank you for your interest in the Pauls Valley Farmers Market! Please send or deliver your application and copies of all licensing and Oklahoma Tax Permit to:

**City Hall- PV Market
100 West Paul Ave.
Pauls Valley, Oklahoma 73075**

I hereby certify that the information given in this application is accurate and that acceptance to the Pauls Valley Farmers market is not guaranteed.

Signature

Date

Administrative Use ONLY

Date Application Received: _____

Date Application Reviewed: _____

Accepted or Rejected: _____

If rejected, reason:

Media Release Date Signed: _____

Agreement to Abide by Rules and Regulations Date Signed: _____