

AGENDA

CITY OF PAULS VALLEY

PLANNING AND ZONING COMMISSION

100 W. PAUL STREET

Date: January 20, 2023

Time: 5:00 PM

Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call: Chairman: David Assad
Commissioner: Kevin Driskill
Commissioner: Bill Stephens Jr.
Commissioner: Tiffany Stanley
Commissioner: Acton Schiemann

NO MEETING HELD.

MINUTES
CITY OF PAULS VALLEY
PLANNING AND ZONING COMMISSION
100 W. PAUL STREET

Date: February 21, 2023

Time: 5:00 PM

Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call: Chairman:	David Assad	Present
Commissioner:	Kevin Driskill	Present
Commissioner:	Bill Stephens Jr.	Present
Commissioner:	Tiffany Stanley	Present
Commissioner:	Acton Schiemann	Absent

1. CALL TO ORDER/ROLL CALL.
Chair David Assad called the meeting to order.
2. WELCOME VISITORS.
No Visitors.
3. CONSIDER APPROVAL OF LAST MEETINGS MINUTES.
Motion to approve minutes by Tiffany Stanley, Seconded by Kevin Driskill. Vote: Yes All
4. COSIDERATION OF AND OR TAKE ACTION WITH UPDATING SEC 19-51 THROUGH SEC 19-57 IN PAULS VALLEY CODE OF ORDINANCES.
Discussion but no action at this time.
5. DISCUSSION ON THE FUTURE OF DEVELOPMENTS IN THE CITY OF PAULS VALLEY CORPORATE LIMITS.
Discussed the Newmark Add for land for sale in Pauls Valley.
6. NEW BUSINESS.
None.
7. COMMISSIONER COMMENTS.
None.
8. CITY STAFF COMMENTS.
None.
9. ADJOURNMENT.
10. **Motion to approve minutes by Tiffany Stanley, Seconded by Kevin Driskill. Vote: Yes All**

structure. This structure in its present poor condition should not even be habituated, for the safety of occupants, contractors, neighborhood, and owners.

It was agreed that a Structural Engineer Report would be required to even issue a building permit due to the safety concerns that were discussed during this meeting. It was discussed that a Professional Engineer's license is required in order to practice Structural Engineering and write reports, and a certified report must be presented to commission before March 9, 2023, and if this is not Completed by that date the City must move forward on the Demolition.

Mrs. Dingler replied that if she could not get the report stating the structure is sound and fixable within her finances, she will tear it down herself.

What are the four members used in structural engineering?

Such members include:

- Beams : Horizontal members which transfer loads to supports.**
- Columns : Vertical members which transfer compressive loads to the ground.**
- Bracing : Members that interconnect and stiffen columns and beams.**
- Roof trusses : Load-bearing frames constructed of connected triangular shapes.**

Chairman Assad asked if any Engineering Report was available.

Heather Mullins stood up and said she was representing the owner and she had what was asked for. Chairman Assad asked me to make copies of the report so each of them could have a copy to read, she handed me the report to make copies.

During the reading and discussion of the report Commissioners noted several points of the report that was unable to be addressed due to the engineer unable to access all points of the structure.

Heather Mullins talked several times in regards to questions or comments of the Board members. Heather Mullins stated she was told by Code Enforcement that they could do nothing on property until a decision was made.

Chairman Assad representing all Commissioners, stated the report did not satisfy the needs to the contractor doing the job or the Board to make a decision on this property, due to the fact that the engineer was unable to fully inspect the various areas as noted in the report.

Heather Mullins asked for the original report back and I told her that the Board kept the originals for the permanent file.

Motion to table this action until the Engineering Report is complete, then schedule this action for a meeting whether by Special or a Regular meeting date, made by Tiffany Stanley, seconded by Actor Schiemann. Vote Yes: Tiffany Stanley, Acton Schiemann, Bill Stephens, Kevin Driskill, and David Assad. No: None.

6. COMMISSIONER COMMENTS.

None.

7. CITY STAFF COMMENTS.

None.

8. ADJOURNMENT.

Motion to adjourn made by Tiffany Stanley, seconded by Acton Schiemann. Vote Yes: Tiffany Stanley, Acton Schiemann, Bill Stephens, Kevin Driskill, and David Assad. No: None.

MINUTES
CITY OF PAULS VALLEY
BOARD OF ADJUSTMENT
100 W. PAUL STREET

Date: February 21, 2023

Time: 5:00 PM

Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call: Chairman:	David Assad	Present
Commissioner:	Kevin Driskill	Present
Commissioner:	Bill Stephens Jr.	Present
Commissioner:	Tiffany Stanley	Present
Commissioner:	Acton Schiemann	Absent

1. CALL TO ORDER/ROLL CALL.
2. WELCOME VISITORS.
3. COSIDERATION OF AND OR TAKE ACTION WITH A LETTER DATED 13 FEBRUARY, PROTESTING THE RULING OF CODE ENFORCEMENT AND BEATIFICATION COMMISSION CONCERNING A HOUSE AT 410 N CHERRY, BEING A DILAPIDATED STRUCTURE CREATING A NUISANCE AND BEING DETRIMENTAL TO THE COMMUNITY AND/OR CREATES A FIRE AND HEALTH HAZARD. PROPERTY IS OWNED BY WILLIAM R. DINGLER 1/2 AND SHELLY DINGLER 1/2 INTEREST.

Mrs. Dingler spoke to the Commissioners stating she wanted to save the house. She had taken no action on the property as of meeting time. She had no plan of action of what to do. She stated she now had money to fix the house, and put a new roof on it.

Commissioners had been to the house, seen the condition of the structure. Her family had owned the house for many years and they voiced they understood why she may want to save the house. They noted that the water was turned off, and Gas was turned off and it was a condemnable structure. This structure in its present poor condition should not even be habituated, for the safety of occupants, contractors, neighborhood, and owners.

It was agreed that a Structural Engineer Report would be required to even issue a building permit due to the safety concerns that were discussed during this meeting. It was discussed that a Professional Engineer's license is required in order to practice Structural Engineering and write reports, and a certified report must be presented to commission before March 9, 2023, and if this is not Completed by that date the City must move forward on the Demolition.

Mrs. Dingler replied that if she could not get the report stating the structure is sound and fixable within her finances, she will tear it down herself.

What are the four members used in structural engineering?

Such members include:

- Beams : Horizontal members which transfer loads to supports.
- Columns : Vertical members which transfer compressive loads to the ground.
- Bracing : Members that interconnect and stiffen columns and beams.
- Roof trusses : Load-bearing frames constructed of connected triangular shapes.

A motion was made to have a Special Meeting to final this action on March 9, 2023 at 5:00 pm by Tiffany Stanley, seconded by Kevin Driskill. Vote: Yes All.

4. COMMISSIONER COMMENTS.

None.

5. CITY STAFF COMMENTS.

None.

6. ADJOURNMENT.

7. A motion was made to have a Special Meeting to final this action on March 9, 2023 at 5:00 pm by Tiffany Stanley, seconded by Kevin Driskill. Vote: Yes All.

MINUTES
CITY OF PAULS VALLEY
BOARD OF ADJUSTMENT
100 W. PAUL STREET

Date: March 9, 2023
Time: 5:00 PM
Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call: Chairman: David Assad Present
Commissioner: Kevin Driskill Present
Commissioner: Bill Stephens Jr. Present
Commissioner: Tiffany Stanley Present
Commissioner: Acton Schiemann Present

1. CALL TO ORDER/ROLL CALL.
Chairman Assad called the meeting to order.
2. WELCOME VISITORS.
Chairman Assad welcomed all visitors.
3. CONSIDER APPROVAL OF LAST MEETINGS MINUTES.
Motion to approve minutes presented by Bill Stephens, seconded by Acton Schiemann. Vote Yes: Bill Stephens, Acton Schiemann, Kevin Driskill, Tiffany Stanley, and David Assad. No: None.
4. COSIDERATION OF AND OR TAKE ACTION WITH A LETTER DATED 13 FEBRUARY, PROTESTING THE RULING OF CODE ENFORCEMENT AND BEATIFICATION COMMISSION CONCERNING A HOUSE AT 410 N CHERRY, BEING A DILAPIDATED STRUCTURE CREATING A NUISANCE AND BEING DETRIMENTAL TO THE COMMUNITY AND/OR CREATES A FIRE AND HEALTH HAZARD. PROPERTY IS OWNED BY WILLIAM R. DINGLER 1/2 AND SHELLY DINGLER 1/2 INTEREST. Continued below.
5. Consideration of and or take Action with the the Engineering report as requested for the above property 410 N Cherry as required by the Board of Adjustment on February 21, 2023 to determine if the structure can be saved, and how it should be done.

EXHIBIT A.

FROM THE MINUTES OF SAID MEETING:

Mrs. Dingler spoke to the Commissioners stating she wanted to save the house. She had taken no action on the property as of meeting time. She had no plan of action of what to do. She stated she now had money to fix the house, and put a new roof on it. Commissioners had been to the house, seen the condition of the structure. Her family had owned the house for many years and they voiced they understood why she may want to save the house. They noted that the water was turned off, and Gas was turned off and it was a condemnable

structure. This structure in its present poor condition should not even be habituated, for the safety of occupants, contractors, neighborhood, and owners.

It was agreed that a Structural Engineer Report would be required to even issue a building permit due to the safety concerns that were discussed during this meeting. It was discussed that a Professional Engineer's license is required in order to practice Structural Engineering and write reports, and a certified report must be presented to commission before March 9, 2023, and if this is not Completed by that date the City must move forward on the Demolition.

Mrs. Dingler replied that if she could not get the report stating the structure is sound and fixable within her finances, she will tear it down herself.

What are the four members used in structural engineering?

Such members include:

- **Beams : Horizontal members which transfer loads to supports.**
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- **Bracing : Members that interconnect and stiffen columns and beams.**
- **Roof trusses : Load-bearing frames constructed of connected triangular shapes.**

Chairman Assad asked if any Engineering Report was available.

Heather Mullins stood up and said she was representing the owner and she had what was asked for. Chairman Assad asked me to make copies of the report so each of them could have a copy to read, she handed me the report to make copies.

During the reading and discussion of the report Commissioners noted several points of the report that was unable to be addressed due to the engineer unable to access all points of the structure.

Heather Mullins talked several times in regards to questions or comments of the Board members. Heather Mullins stated she was told by Code Enforcement that they could do nothing on property until a decision was made.

Chairman Assad representing all Commissioners, stated the report did not satisfy the needs to the contractor doing the job or the Board to make a decision on this property, due to the fact that the engineer was unable to fully inspect the various areas as noted in the report.

Heather Mullins asked for the original report back and I told her that the Board kept the originals for the permanent file.

Motion to table this action until the Engineering Report is complete, then schedule this action for a meeting whether by Special or a Regular meeting date, made by Tiffany Stanley, seconded by Actor Schiemann. Vote Yes: Tiffany Stanley, Acton Schiemann, Bill Stephens, Kevin Driskill, and David Assad. No: None.

6. COMMISSIONER COMMENTS.

None.

7. CITY STAFF COMMENTS.

None.

8. ADJOURNMENT.

Motion to adjourn made by Tiffany Stanley, seconded by Acton Schiemann. Vote Yes: Tiffany Stanley, Acton Schiemann, Bill Stephens, Kevin Driskill, and David Assad. No: None.

MINUTES
CITY OF PAULS VALLEY
PLANNING AND ZONING COMMISSION
100 W. PAUL STREET

Date: March 21, 2023
Time: 5:00 PM
Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call: Chairman: David Assad Present
Commissioner: Kevin Driskill Present
Commissioner: Bill Stephens Jr. Present
Commissioner: Tiffany Stanley Present
Commissioner: Acton Schiemann Present

1. CALL TO ORDER/ROLL CALL.
Chairman Assad called the meeting to order.
2. WELCOME VISITORS.
Chairman Assad welcomed visitors.
3. CONSIDER APPROVAL OF LAST MEETINGS MINUTES.
Motion to approve previous meeting minutes made by Kevin Driskill, seconded by Acton Schiemann. Vote: Yes: Kevin Driskill, Acton Schiemann, Bill Stephens, Tiffany Stanley, and David Assad. No: None.
4. COSIDERATION OF AND OR TAKE ACTION WITH A VARIANCE REQUEST FOR 302 WEST JOY AVENUE TO ALLOW A CARPORT TO BE BUILT INTO THE STREET RIGHT OF WAY. FINAL APPROVAL WILL BE WITH THE PAULS VALLEY CITY COUNCIL.
Motion to Table this action until more information is presented, definite plans, type and plans for the structure, precise location, ect.
Made by Acton Schiemann, seconded by Tiffany Stanley. Vote: Yes: Acton Schiemann, Tiffany Stanley, Bill Stephens, Kevin Driskill. And David Assad. No: None.
5. COSIDERATION OF AND OR TAKE ACTION WITH UPDATING SEC 19-51 THROUGH SEC 19-57 IN PAULS VALLEY CODE OF ORDINANCES.
This item was Tabled for more study last meeting.
There has been much discussion on remodels plans, uses, of non-conformities of use and buildings by Zone.
Motion was made to require before any Building Permit is issued a Physical Inspection by Code Enforcement of the property, a list of basic requirements including zoning, trades involved, as well as building requirements shall be attached to building permit, made by Acton Schiemann, seconded by Tiffany Stanley. Vote: Yes: Acton Schiemann, Tiffany Stanley, Bill Stephens, Kevin Driskill, and David Assad. Bo: None.
6. NEW BUSINESS.
None.
7. COMMISSIONER COMMENTS.
None.
8. CITY STAFF COMMENTS.
9. **None.**
10. ADJOURNMENT.
Motion to adjourn made by Acton Schiemann, seconded by Bill Stephens. Vote: Yes Acton Schiemann, Bill Stephens, Tiffany Stanley, Kevin Driskill, and David Assad.

MINUTES

CITY OF PAULS VALLEY

BOARD OF ADJUSTMENT

100 W. PAUL STREET

Date: March 21, 2023

Time: 5:00 PM

Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call: Chairman: David Assad Present
Commissioner: Kevin Driskill Present
Commissioner: Bill Stephens Jr. Present
Commissioner: Tiffany Stanley Present
Commissioner: Acton Schiemann Present

1. CALL TO ORDER/ROLL CALL.

Chairman Assad opened meeting.

2. WELCOME VISITORS.

Chairman welcomed visitors.

3. CONSIDER APPROVAL OF LAST MEETINGS MINUTES.

Motion to approve minutes made by Tiffany Stanley, seconded by Acton Schiemann, Vote: Yes: Tiffany Stanley, Acton Schiemann, Bill Stephens, Kevin Driskill, and David Assad. No: None.

4. COSIDERATION OF AND OR TAKE ACTION WITH A LETTER DATED 13 FEBRUARY, PROTESTING THE RULING OF CODE ENFORCEMENT AND BEATIFICATION COMMISSION CONCERNING A HOUSE AT 410 N CHERRY, BEING A DILAPIDATED STRUCTURE CREATING A NUISANCE AND BEING DETRIMENTAL TO THE COMMUNITY AND/OR CREATES A FIRE AND HEALTH HAZARD. PROPERTY IS OWNED BY WILLIAM R. DINGLER 1/2 AND SHELLY DINGLER 1/2 INTEREST. Updated Engineering Report from Tark Engineering L.L.C. dated March 14, 2023 attached.

If there are visitors who oppose this action, we will hear your concerns. None.

We want to thank Ms. Dingler for obtaining the engineering report and the clarification.

In light of the engineers report and the willingness of Ms. Dingler to effect necessary repairs, I Kevin Driskill make a motion to recommend that repairs be allowed to go forward as specified in the engineering report dated March 14, 2023, under the supervision and oversight of Beautification Committee and the Code Enforcement office, seconded by Tiffany Stanley. Vote: Yes: Kevin Driskill, Tiffany Stanley, Bill Stephens, Acton Schiemann, and David Assad. No: None.

5. COMMISSIONER COMMENTS.

None.

6. CITY STAFF COMMENTS.

None.

7. ADJOURNMENT.

Motion to adjourn into Regular Planning and Zoning meeting made by Acton Schiemann, seconded by Bill Stephens. Vote: Yes: Acton Schiemann, Bill Stephens, Tiffany Stanley, Kevin Driskill, and David Assad. No: None.

MINUTES
CITY OF PAULS VALLEY
PLANNING AND ZONING COMMISSION
100 W. PAUL STREET

Date: April 18, 2023

Time: 5:00 PM

Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call: Chairman: David Assad Present
Commissioner: Kevin Driskill Present
Commissioner: Bill Stephens Jr. Absent
Commissioner: Tiffany Stanley Present
Commissioner: Acton Schiemann Absent

1. CALL TO ORDER/ROLL CALL.
Chairman Assad called the meeting to order.
2. WELCOME VISITORS.
Chairman Assad welcomed visitors and told them that they would have and opportunity to speak.
3. CONSIDER APPROVAL OF LAST MEETINGS MINUTES.
Motion to Approve minutes from past meetings made by Kevin Driskill, seconded by Tiffany Stanley. Vote: Yes: Kevin Driskill, Tiffany Stanley, and David Assad. No: None.
4. COSIDERATION OF AND OR TAKE ACTION WITH A VARIANCE REQUEST FOR 302 WEST JOY AVENUE TO ALLOW A CARPORT TO BE BUILT INTO THE STREET RIGHT OF WAY. FINAL APPROVAL WILL BE WITH THE PAULS VALLEY CITY COUNCIL.
Ed Hoyle presented his need and plan on the carport extending into the street Right of Way and answered questions of the commissioners.
Motion to recommend to the City Council to approve this action made by Tiffany Stanley, seconded by Kevin Driskill. Vote: Yes: Tiffany Stanley, Kevin Driskill, and David Assad. No: None.
5. COSIDERATION OF AND OR TAKE ACTION WITH A VARIANCE REQUEST FOR 2805 WEST ROYAL OAKS ROAD TO ALLOW A PROPANE TANK TO FUEL A BACKUP GENERATOR FOR THE PROPERTY DURING A POWER LOSS TO BE INSTALLED. FINAL APPROVAL WILL BE WITH THE PAULS VALLEY CITY COUNCIL.
Westley spoke to Commission on the need for the Propane Tank and answered questions. There was no one in opposition to this action.
Motion to recommend to the City Council to Approve this action made by Kevin Driskill, seconded by Tiffany Stanley. Vote: Yes: Kevin Driskill, Tiffany Stanley, and David Assad. No: None.
6. NEW BUSINESS.
None.
7. COMMISSIONER COMMENTS.
None.
8. CITY STAFF COMMENTS.
None.
9. ADJOURNMENT.
Motion to adjourn made by Tiffany Stanley, seconded by Kevin Driskill. Vote: Yes: Tiffany Stanley, Kevin Driskill. And David Assad. No: None.

MINUTES
CITY OF PAULS VALLEY
PLANNING AND ZONING COMMISSION
100 W. PAUL STREET

Date: May 16, 2023

Time: 5:00 PM

Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call:	Chairman:	David Assad	Present
	Commissioner:	Kevin Driskill	Present
	Commissioner:	Bill Stephens Jr.	Absent
	Commissioner:	Tiffany Stanley	Present
	Commissioner:	Acton Schiemann	Present

1. CALL TO ORDER/ROLL CALL.

Chairman Assad called the meeting to order.

2. WELCOME VISITORS.

Chairman Assad welcomed visitors.

3. CONSIDER APPROVAL OF LAST MEETINGS MINUTES.

Motion to approve minutes made by Kevin Driskill, seconded by Acton Schiemann. Vote: Yes: Kevin Driskill, Acton Schiemann, Tiffany Stanley, and David Assad. No: None.

4. RECONSIDERATION OF AND OR TAKE ACTION WITH A VARIANCE REQUEST FOR 302 WEST JOY AVENUE TO ALLOW A CARPORT TO BE BUILT INTO THE STREET RIGHT OF WAY. FINAL APPROVAL WILL BE WITH THE PAULS VALLEY CITY COUNCIL.

Ed Hoyle answered questions and had a photo of the plan of the carport to be built. (Four post construction, no sides, flat roof, post set 5' inside of corners of structure, roof sloped toward street.

There was no opposition to this action.

Motion to recommend to the city council to approve this action made by Tiffany Stanley, seconded by Acton Schiemann. Vote: Yes: Tiffany Stanley, Acton Schiemann, Kevin Driskill, and David Assad. No: None.

5. CONSIDERATION OF AND OR TAKE ACTION WITH ADDING REQUIREMENTS TO THE CODE OF ORDINANCES FOR VARIANCE REQUEST. ATTACHMENT # 1

Motion to Table this action for more research and study made by Acton Schiemann, seconded by Kevin Driskill. Vote: Yes: Acton Schiemann, Kevin Driskill, Tiffany Stanley, and David Assad. No: None.

6. CONSIDERATION OF AND OR TAKE ACTION WITH THE NEED FOR CODES TO BE UPGRADED CONCERNING BUILDING OR REPAIRING FENCES IN ALL RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL ZONED AREAS OF OUR CITY. ATTACHMENT #2

Motion to Table this action for more research and study made by Acton Schiemann, seconded by Kevin Driskill. Vote: Yes: Acton Schiemann, Kevin Driskill, Tiffany Stanley, and David Assad. No: None.

7. NEW BUSINESS.

None.

8. COMMISSIONER COMMENTS.

None.

9. CITY STAFF COMMENTS.

None.

10. ADJOURNMENT.

Motion to adjourn made by Acton Schiemann, seconded by Tiffany Stanley. Vote: Yes: Acton Schiemann, Tiffany Stanley, Kevin Driskill, and David Assad. No: None.

6. **COSIDERATION OF AND OR TAKE ACTION WITH THE NEED FOR CODES TO BE UPGRADED CONCERNING BUILDING OR REPAIRING FENCES IN RESIDENTIAL ZONE'S OF OUR CITY. ATTACHMENT #2.**
Motion to Table this action made by Tiffany Stanley, seconded by Action Schiemann. Vote: Yes: Tiffany Stanley, Action Schiemann, and Kevin Driskill. No: None.
7. **NEW BUSINESS.**
Start a study for the best way to handle non-conforming Lot sizes due to the Demolitions and growing problems un maintained property in our City.
8. **COMMISSIONER COMMENTS.**
None.
9. **CITY STAFF COMMENTS.**
None.
10. **ADJOURNMENT.**
Motion to adjourn made by Tiffany Stanley, seconded by Action Schiemann. Vote: Yes: Tiffany Stanley, Action Schiemann, and Kevin Driskill. No: None.

MINUTES

CITY OF PAULS VALLEY

PLANNING AND ZONING COMMISSION AND BOARD OF ADJUSTMENT JOINT MEETING

100 W. PAUL STREET

Date: June 20, 2023

Time: 5:00 PM

Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call: Chairman: David Assad Present
Commissioner: Kevin Driskill Present
Commissioner: Bill Stephens Jr. Absent
Commissioner: Tiffany Stanley Present
Commissioner: Acton Schiemann Present

1. CALL TO ORDER/ROLL CALL.

Chairman Assad called the meeting to order.

2. WELCOME VISITORS.

Chairman Assad welcomed the visitors to the meeting.

3. CONSIDER APPROVAL OF LAST MEETINGS MINUTES.

Motion to approve the minutes of past meetings made by Tiffany Stanley, seconded by Acton Schiemann. Vote: Yes: Tiffany Stanley, Acton Schiemann, Kevin Driskill, and David Assad. No: None.

4. CONSIDERATION OF AND OR TAKE ACTION WITH A LETTER DATED JUNE 2, 2023, FILING A LETTER OF PROTEST, PROTESTING THE RULING OF CODE ENFORCEMENT AND THE BEATIFICATION COMMISSION CONCERNING A HOUSE AT 301 SOUTH ASH, BEING A DILAPIDATED STRUCTURE CREATING A NUISANCE AND BEING DETRIMENTAL TO THE COMMUNITY AND/OR CREATES A FIRE AND HEALTH HAZARD. PROPERTY IS OWNED BY LUIS COLMENARES.

Luis Colmenares was present at the meeting. He discussed his plans on rehabilitating the house by repairing the siding, new windows, and trim outside first, then to the inside to finish.

There was much discussion on the legal process of this action and the ownership tracking for 301 S Ash house.

Don was asked if this has been corrected with the City of Pauls Valley, The response was, Yes we now have to secure a copy of latest deed filed at Garvin County Courthouse, any and all liens attached, before initial notifications can be sent out for a taking of property.

It was then discussed as to why the Attorney divided this property with a Deed rather than a lot split as per City Code. There needs to be a Lot Split before this action can move forward, the Owner of Record and Attorney will be required to request a Lot Split from the City of Pauls Valley. City to send a letter of request to the Attorney and Owner of the lot before the transaction to secure a Lot Split.

A motion to recommend the City Council to STOP THE DEMOLITION ORDER due to notification mistakes, and start no other formal action on this property until the ownerships of Block 121 Lot 1 is brought into compliance with the requirements of City Code other than letting the owners continue required maintenance on and to property, by Tiffany Stanley, seconded by Acton Schiemann. Vote: Yes: Tiffany Stanley, Acton Schiemann, Kevin Driskill, and David Assad. No: None.

Chairman Assad had to leave the meeting and Vice Chairman Kevin Driskill took Charge of the meeting.

5. CONSIDERATION OF AND OR TAKE ACTION WITH ADDING REQUIREMENTS TO CODE ENFORCEMENT TOOLS FOR VARIANCE AND OTHER REQUEST WITH HEARINGS. ATTACHMENT # 1

Commission reviewed the document, discussed and made final adjustments.

Motion to approve the Procedures To Request a Variance or Conditional Use by Acton Schiemann, seconded by Tiffany Stanley. Vote: Yes: Acton Schiemann, Tiffany Stanley, Kevin Driskill, and David Assad. No: None.

7. CONSIDERATION OF AND OR STUDY THE NEED FOR CODES TO BE MODIFIED TO ADDRESS CONCERNING BUILDING ON LOTS OF 50 FRONTAGE IN RESIDENTIAL ZONE'S OF OUR CITY.
This need was discussed and consensus is move forward on this action.
8. NEW BUSINESS.
None.
9. COMMISSIONER COMMENTS.
None.
10. CITY STAFF COMMENTS.
None.
11. ADJOURNMENT.
Motion to adjourn made Tiffany Stanley, seconded by Action Schiemann. Vote: Yes: Tiffany Stanley, Acton Schiemann, Bill Stephens, Kevin Driskill, and Davie Assad. No: None.

MINUTES

CITY OF PAULS VALLEY

PLANNING AND ZONING COMMISSION AND BOARD OF ADJUSTMENT JOINT MEETING

100 W. PAUL STREET

Date: July 18, 2023

Time: 5:00 PM

Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call: Chairman: David Assad Present
Commissioner: Kevin Driskill Present
Commissioner: Bill Stephens Jr. Arrived during welcome visitors.
Commissioner: Tiffany Stanley Present
Commissioner: Acton Schiemann Present

1. CALL TO ORDER/ROLL CALL.
Chairman Assad called the meeting to order.
2. WELCOME VISITORS.
Chairman Assad welcomed visitors and told them any party would have a chance to address Commissioners.
3. CONSIDER APPROVAL OF LAST MEETINGS MINUTES.
Motion to approve minutes made by Kevin Driskill, seconded by Acton Schiemann. Vote: Yes: Kevin Driskill, Acton Schiemann, Tiffany Stanley, Bill Stephens, and David Assad. No: None.
4. COSIDERATION OF AND OR TAKE ACTION WITH A LETTER DATED JUNE 12, 2023, FILING A LETTER OF APPEAL OF THE DECISION MADE JUNE 12, 2023 TO DEMOLISH STRUCTURES AT 106 E. GARDNER, BY CODE ENFORCEMENT AND THE BEATIFICATION COMMISSION, THESE STRUCTURES HAVE BEEN DECLARED (DILAPIDATED STRUCTURES) CREATING A NUISANCE AND BEING DETRIMENTAL TO THE COMMUNITY AND/OR CREATES A FIRE AND HEALTH HAZARD. PROPERTY IS OWNED BY SCOTT SMITH.
Scott Smith spoke to the Commissioners in reference to this property, he bought the house that way and he didn't believe he should be held responsible. He had put in new windows and siding.
Mr. Smith was asked about if he had gotten any building, electrical or plumbing permits and replied he didn't need any because the person in code enforcement told him he didn't need any permits, he had added onto his house and built a storage building in the back yard larger the 120 square feet.
Motion to DENY this Appeal made by Acton Schiemann, seconded by Kevin Driskill. Vote: Yes: Acton Schiemann, Tiffany Stanley, Bill Stephens, Kevin Driskill, and David Assad. No: None.
5. COSIDERATION OF AND OR TAKE ACTION WITH A LETTER DATED JUNE 12, 2023, FILING A LETTER OF APPEAL OF THE DECISION MADE JUNE 12, 2023 FTO DEMOLISH STRUCTURE AT 115 S. PEAR BY CODE ENFORCEMENT AND THE BEATIFICATION COMMISSION, THIS STRUCTURE HAS BEEN DECLARED (A DILAPIDATED STRUCTURE) CREATING A NUISANCE AND BEING DETRIMENTAL TO THE COMMUNITY AND/OR CREATES A FIRE AND HEALTH HAZARD. PROPERTY IS OWNED BY LARRY YEARGAN.
Larry Yeargan told the Commissioners that he had owned the property for many years and had worked on it several times. He stated he had plans to fix it up soon. When asked if he had purchased any permits he said no but he had owned the property many years.
He was asked when the last time it had been rented or leased the property and he stated it had been a long time.
The City has a Lein on this property for \$750.00.
Motion to DENY this appeal made by Kevin Driskill, seconded by Tiffany Stanley. Vote Yes: Kevin Driskill, Tiffany Stanley, Bill Stephens, Acton Schiemann, and David Assad. No: None.
6. COSIDERATION OF AND OR TAKE ACTION WITH THE NEED FOR CODES TO BE UPGRADED OR AMENDED CONCERNING BUILDING OR REPAIRING FENCES IN RESIDENTIAL ZONE'S OF OUR CITY. ATTACHMENT #2.
Motion to approve this action and send to City Council for final approval, as amended, made by Acton Schiemann, seconded by Tiffany Stanley. Vote: Yes: Acton Schiemann, Tiffany Stanley, Bill Stephens, Kevin Driskill, and David Assad. No: None.

6. CONSIDERATION OF AND OR TAKE ACTION FOR TO AMEND SECTION 19-69 a AND b, and SECTION 19 70-a AND b OF THE CODES OF ORDINANCES TO ADDRESS THE CONCERNS OF FUTURE BUILDING ON LOTS OF 50' FRONTAGE IN RESIDENTIAL ZONE'S OF OUR CITY.
Motion to table this action made by Tiffany Stanley, seconded by Action Schiemann. Vote: Yes: Tiffany Stanley, Action Schiemann, Bill Stephens, and Savid Assad. No: None.
7. NEW BUSINESS. Declared
None.
8. COMMISSIONER COMMENTS.
None.
9. CITY STAFF COMMENTS.
None.
10. ADJOURNMENT.
Motion to adjourn made by Tiffany Stanley, seconded by Action Schiemann. Vote: Yes: Tiffany Stanley, Action Schiemann, Bill Stephens, and David Assad.

MINUTES

CITY OF PAULS VALLEY

PLANNING AND ZONING COMMISSION AND BOARD OF ADJUSTMENT JOINT MEETING

100 W. PAUL STREET

Date: August 15, 2023

Time: 5:00 PM

Place: Pauls Valley City Hall 100 W. Paul Avenue

Roll Call: Chairman: David Assad Present
Commissioner: Kevin Driskill Absent
Commissioner: Bill Stephens Jr. Present
Commissioner: Tiffany Stanley Present
Commissioner: Acton Schiemann Present

1. CALL TO ORDER/ROLL CALL.

Chairman Assad called the meeting to order.

2. WELCOME VISITORS.

Chairman Assad welcomed the visitors and advised them they would all have a chance to speak.

3. CONSIDER APPROVAL OF LAST MEETINGS MINUTES.

Motion to approve the minutes made by Tiffany Stanley, seconded by Acton Schiemann. Vote: Yes Tiffany Stanley, Acton Schiemann, Bill Stephens, and David Assad. No: None.

4. CONSIDERATION OF AND OR TAKE ACTION WITH A LETTER DATED AUGUST 7, 2023, FILING A LETTER OF APPEAL OF THE DECISION MADE JULY 17th, 2023 BY THE BEAUTIFICATION COMMISSION TO DEMOLISH THE STRUCTURE (AND OLD RESTURANT), AT 820 E. GRANT. THIS STRUCTURE HAS BEEN DECLARED A DILAPIDATED STRUCTURE AND A NUISANCE AND BEING DETRIMENTAL TO THE COMMUNITY AND/OR CREATES A FIRE AND HEALTH HAZARD. THIS STRUCTURE HAS BEEN UNOCCUPIED FOR SEVERAL YEARS. PROPERTY IS OWNED BY JORG MEAVE.

Owner Mr. Meave spoke through his daughter on trying to save this structure, tried to explain several misunderstandings and confusion trying to hire contractors but wants to save his structure.

Commissioner Schiemann stated he had been inside the structure and found it would be a challenge to bring this structure up to current code, it would be cheaper to tear down this structure and rebuild back new to code rather than try to bring this current structure into compliance to current code.

There was much discussion on this and Mr. Meave still wants to remodel and bring up to current code.

A motion made by Tiffany Stanley to:

A. Require a Structural Engineer to inspect, report and list the deficits to be resolved to bring this structure into compliance with current Code.

B. Have a General Contractor, Building, Roofing, Electrical, Plumbing, and Mechanical Contractors hired with bids in hand to bring the structure into compliance with current code for a commercial building.

C. This must be completed before September 19, 2023.

Seconded by Bill Stephens. Vote: Yes: Tiffany Stanley, Bill Stephens, Acton Schiemann, and David Assad. No: None.

5. CONSIDERATION OF AND OR TAKE ACTION WITH A LETTER DATED AUGUST 7, 2023, FILING A LETTER OF APPEAL OF THE DECISION MADE JULY 17, 2023 BY THE BEAUTIFICATION COMMISSION TO DEMOLISH THE STRUCTURE (HOUSE) AT 125 N. SPRUCE. THIS STRUCTURE HAS BEEN DECLARED A DILAPIDATED STRUCTURE AND A NUISANCE AND BEING DETRIMENTAL TO THE COMMUNITY AND/OR CREATES A FIRE AND HEALTH HAZARD. THIS STRUCTURE HAS BEEN UNOCCUPIED FOR SEVERAL YEARS. PROPERTY IS OWNED BY JORG MEAVE.

Short discussion on this action.

Motion to Deny this action made by Acton Schiemann, seconded by Tiffany Stanley. Vote: Action Schiemann, Tiffany Stanley, Bill Stephens, and David Assad. No: None.

6. CONSIDERATION OF AND OR TAKE ACTION FOR TO AMEND SECTION 19-69 a AND b, and SECTION 19 70-a AND b OF THE CODES OF ORDINANCES TO ADDRESS THE CONCERNS OF FUTURE BUILDING ON LOTS OF 50' FRONTAGE IN RESIDENTIAL ZONE'S OF OUR CITY.
Motion to table this action made by Tiffany Stanley, seconded by Action Schiemann. Vote: Yes: Tiffany Stanley, Action Schiemann, Bill Stephens, and Savid Assad. No: None.
7. NEW BUSINESS. Declared
None.
8. COMMISSIONER COMMENTS.
None.
9. CITY STAFF COMMENTS.
None.
10. ADJOURNMENT.
Motion to adjourn made by Tiffany Stanley, seconded by Action Schiemann. Vote: Yes: Tiffany Stanley, Action Schiemann, Bill Stephens, and David Assad.