



**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
JANUARY 14, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on January 14, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Patrick Grimmert, Michael Parrish and Lorin Jacobson  
Jocelyn Rushing at 6:05

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins and Don Wageman

Trustee Patrick Grimmert, seconded by Trustee Lorin Jacobson, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of December 10, 2013.*
- b. *Approval of Home Health Case Conference meeting minutes of December 11 and 26, 2013 and January 8, 2014.*
- c. *Approval of Quality Assessment/Performance Improvement meeting minutes of November 20, 2013.*
- d. *Approval of Valley Hospice Governing Board meeting minutes of January 14, 2014.*
- e. *Approval of Home Health Annual Program Evaluation Calendar Year 2013.*
- f. *Approval of an Invoice dated December 5, 2013 in the amount of \$41,174.41 from McDonald, McCann, Metcalf & Carwile, LLP for legal fees.*
- g. *Approval of an Invoice dated January 6, 2013 in the amount of \$33,065.69 from McDonald, McCann, Metcalf & Carwile, LLP for legal fees.*

Yes: Grimmert, Jacobson, Parrish and Alfred

No: None      Absent: Rushing

***Consideration of approving a Settlement Agreement with Mr. Whybrew with possible action.***

Jay Carlton, City Attorney, explained the agreement to the Authority.

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the Settlement Agreement.

Yes: Jacobson, Parrish, Grimmert and Alfred

No: None      Absent: Rushing

***Consideration of approving credentialing packets with possible action.***

Trustee Patrick Grimmert, seconded by Trustee Lorin Jacobson, made a motion to approve the Credentialing Packet for You Lu, MD.

Yes: Grimmert, Jacobson, Parrish and Alfred

No: None      Absent: Rushing

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

Jim Clough explained the changes and how it effects the Plan of Correction.

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the changes/modifications.

Yes: Grimmatt, Parrish, Jacobson and Alfred

No: None

Absent: Rushing

***Consideration of approving the Valley Hospice Annual Program Evaluation with possible action.***

Amy Wilkey explained that this evaluation is done annually and will be done in January of each year.

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmatt, made a motion to approve the program evaluation.

Yes: Jacobson, Grimmatt, Parrish, Rushing and Alfred

No: None

Absent: None

***Consideration of approving the Valley Hospice Policy & Procedure Manual with possible action.***

Amy Wilkey explained that the manual must be approved annually.

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the manual.

Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred

No: None

Absent: None

***Consideration of approving the Valley Hospice Administrator and Alternate Administrator with possible action.***

Amy Wilkey explained that these have to be renewed annually.

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the Amy Wilkey as administrator and Donna Sharp as alternate administrator.

Yes: Grimmatt, Parrish, Jacobson, Rushing and Alfred

No: None

Absent: None

***Consideration of the CEO and CFO Reports and the CEO recommendations of financial strategic initiatives with possible action.***

Dale Semar gave a financial update on the revenue cycle for the hospital, how to make improvements and answered questions from the Authority. Darya Khripkova, Equalize Representative, gave an update on optimizing medical coding and payment posting and answered questions from the Authority. Jim Clough gave an update on Hospital Operations and how to start saving the hospital money.

No Action Taken

***Consideration of a presentation and discussion on T-System Emergency Department Software with possible action.***

Jim Clough presented the quote and a discussion was held concerning why the software is needed. Mr. Clough also mentioned an incentive program that could cover the majority of the expense.

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the software and also accept additional funding if possible.

Yes: Grimmatt, Parrish, Jacobson, Rushing and Alfred

No: None

Absent: None

***Consideration of a presentation and discussion on Kinnser Hospice Software with possible action.***

Jim Clough and Amy Wilkey explained the need for the software and Amy Wilkey answered questions from the Authority.

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, approved the purchase of the software.

Yes: Jacobson, Rushing, Grimmatt, Parrish and Alfred      No: None      Absent: None

***Consideration of authorizing CEO, Jim Clough, to hire a CFO with possible action.***

Jay Carlton, City Attorney, explained why the action is needed.

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to authorize the hiring of a CFO.

Yes: Rushing, Jacobson, Grimmatt, Parrish and Alfred      No: None      Absent: None

***Consideration of appropriating funds for the purpose of promoting the ½ cent sales tax with possible action.***

Trustee Patrick Grimmatt explained the promoting of the tax.

Trustee Patrick Grimmatt, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve funding not to exceed \$10,000.00.

Yes: Grimmatt, Rushing, Jacobson, Parrish and Alfred      No: None      Absent: None

***Consideration of ICD-10 CM/PCS Training with possible action.***

Tabled to Next Meeting

***Consideration of an executive session for the purpose of:***

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

Trustee Patrick Grimmatt, seconded by Trustee Lorin Jacobson, made a motion to enter into an executive session with Chad Kutmas and Gary McDonald.

Yes: Grimmatt, Jacobson, Parrish, Rushing and Alfred      No: None      Absent: None

***Vote to return to open session to take action thereon.***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Michael Parrish, made a motion to acknowledge the return to open session.

Yes: Rushing, Parrish, Grimmatt, Jacobson and Alfred      No: None      Absent: None

*Consideration of action on pending claims against the City of Pauls Valley.*

None

*Consideration of an address by Jim Clough regarding an update on Pauls Valley General Hospital with possible action.*

None

***New Business:***

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmett, made a motion to appoint the following to the Professional Advisory Committee:

Dr. Hicks

Cindy Fleming

Dixon Montgomery

Ellen Sager

Ray Robbins

Shasta Luckinbill

Pauls Valley Hospital Authority

Yes: Jacobson, Grimmett, Parrish, Rushing and Alfred      No: None      Absent: None

***Adjourn:***

Trustee Michael Parrish, seconded by Trustee Lorin Jacobson, made a motion to adjourn.

Yes: Parrish, Jacobson, Grimmett, Rushing and Alfred      No: None      Absent: None

**ATTEST:**

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
SPECIAL MEETING  
JANUARY 23, 2014**

The Pauls Valley Hospital Authority met in a Special meeting on January 23, 2014 at 6:00 p.m. in the Loftin Conference Room at Pauls Valley General Hospital, 100 Valley Drive.

Chairman Gary Alfred called the meeting to order.

**Authority present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmatt, Michael Parrish and Lorin Jacobson

**Authority absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman, Mitch McGill and Mark Norman

***Consideration of a planning session regarding the ½ Cent Sales Tax with possible action.***

Chairman Gary Alfred gave an update on Pauls Valley General Hospital and what steps have been taken to get to this point. Chairman Alfred then explained the ½ cent sales tax. Tom Litz then gave a presentation concerning the promotion of the sales tax proposal. A discussion was held concerning the hospital and the sales tax proposal and Tom Litz, Gary Alfred, Jim Clough and Jay Carlton answered questions.

No Action taken

***Consideration of an executive session for the purpose of:***

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.***
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

*Vote to return to open session to take action thereon.*  
No Executive Session Held.

***Adjourn:***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Rushing, Parrish, Grimmett, Jacobson and Alfred

No: None

Absent: None

**ATTEST:**

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
JANUARY 28, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on January 28, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmert, Michael Parrish and Lorin Jacobson

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins and Don Wageman

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the consent agenda:

- a. Approval of Regular meeting minutes of January 14, 2014.*
- b. Approval of UR Committee meeting minutes of December 11, 2013.*
- c. Approval of Home Health Case Conference meeting minutes of January 8, 2014 and January 22, 2014.*
- d. Approval of IDT meeting minutes of January 14, 2014.*

Yes: Jacobson, Rushing, Grimmert, Parrish and Alfred                      No: None                      Absent: None

***Consideration of approving credentialing packets with possible action.***

Trustee Patrick Grimmert, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the following Credentialing Packets:

Benjamin Bak, MD	John Bardini, MD	Justin Boe, MD
James Brull, MD	Brian Burgoyne, MD	Jeffery Carlson, MD
Diane Conley, MD	Tore Detlie, MD	Daniel Eurman, MD
James Faliszek, MD	Carl Hardin, MD	Peter Holt, MD
Sarah Khan, MD	Holly Korsvik-Wysocki, MD	David Moon, MD
Donald Nicell, MD	Leeanne Olson, MD	Joe Parkey, MD
David Rex, MD	James Turner, MD	Oganes Ashikyan
Yes: Grimmert, Rushing, Jacobson, Parrish and Alfred	No: None	Absent: None

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

No Action Taken



***Consideration of approving changes/modification to Pauls Valley General Hospital By-Laws with possible action.***

Jim Clough explained what changes were being made and answered questions from the Authority.

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the changes/modifications.

Yes: Jacobson, Rushing, Grimmatt, Parrish and Alfred                      No: None      Absent: None

***Consideration of the CEO and CFO Reports and the CEO recommendations on financial and strategic initiatives with possible action.***

Jim Clough, CEO, addressed the plan of corrections from the state and updated the Authority on the progress.

Dale Semar, CFO, presented a progress report concerning general ledger and expenses.

No Action Taken.

***Consideration of ICD-10 CM/PCS Training with possible action.***

Tabled to Next Meeting

***Consideration of approving an agreement with K-Town Consulting, Inc. for Coding Services with possible action.***

Dale Semar, CFO, presented the agreement and answered questions from the Authority.

Trustee Patrick Grimmatt, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the agreement pending the City Attorney's approval.

Yes: Grimmatt, Rushing, Jacobson, Parrish and Alfred                      No: None      Absent: None

***Consideration of approving an Agreement with HCCS for Coding Services with possible action.***

Dale Semar, CFO, presented the agreement and answered questions from the Authority.

Trustee Patrick Grimmatt, seconded by Trustee Lorin Jacobson, made a motion to approve the agreement pending the City Attorney's approval.

Yes: Grimmatt, Jacobson, Parrish, Rushing and Alfred                      No: None      Absent: None

***Consideration of approving an addendum to the Equalize RCM contract for billing services for Valley Women's and Children's Clinic with possible action.***

Dale Semar, CFO, explained that the clinic billing would be included in the contract as well as the hospital billing.

Trustee Patrick Grimmatt, seconded by Trustee Lorin Jacobson, made a motion to approve the addendum.

Yes: Grimmatt, Jacobson, Parrish, Rushing and Alfred                      No: None      Absent: None

***Consideration to authorize the CEO to develop a plan that provides for the sale of the Home Health Agency with possible action.***

Jim Clough, explained the need to sell the home health agency and answered questions from the Authority. Mr. Clough also explained that he had spoken with the staff about this and would move them to a different department if they wanted to stay.

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to authorize the CEO to develop a plan.

Yes: Rushing, Jacobson, Grimmert, Parrish and Alfred

No: None

Absent: None

***Consideration of a presentation and discussion concerning the Performance Improvement initiative plan for the Emergency Services Department with possible action.***

Jim Clough, CEO, mentioned the complaints that have been coming in regarding the emergency department. Mr. Clough then presented an improvement plan and answered questions from the Authority.

No Action Taken.

***Consideration of a presentation and discussion concerning the Performance Improvement initiatives for Hospital, Hospice and Clinic with possible action.***

Jim Clough, CEO, updated the Authority on improvements.

No Action Taken.

***Consideration of authorizing CEO, Jim Clough, to initiate a search for an Interim Chief Clinical Services Officer with possible action.***

Jim Clough, CEO, explained the need to fill the position and how he would like to proceed. Trustee Michael Parrish, seconded by Trustee Patrick Grimmert, made a motion to authorize a search for the position.

Yes: Parrish, Grimmert, Jacobson, Rushing and Alfred

No: None

Absent: None

***Consideration of approving an agreement with Windstream to provide fiber optic communications services which will be funded through the Universal Services Tax with possible action.***

Jim Clough, CEO, explained the services and how it would be funded.

Trustee Patrick Grimmert, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the agreement.

Yes: Grimmert, Rushing, Jacobson, Parrish and Alfred

No: None

Absent: None

***Consideration of approving an agreement with ICE Technologies to complete an assessment of organization's information technology infrastructure and applications and determine options meeting the October 2014 date for achieving IC-10 coding capabilities and meaningful use with possible action.***

Jim Clough, CEO, explained the situation with the current software and why the update is needed. Mr. Clough also explained the agreement with ICE Technologies and what options were available. A discussion was held concerning ICE and McKessen.

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmert, made a motion to approve the agreement.

Yes: Jacobson, Grimmert, Parrish, Rushing and Alfred

No: None

Absent: None

***Consideration of an executive session for the purpose of:***

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***

- b. *Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);*
  - 1. *Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.*
- c. *Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);*

***With the Possibility of returning to open session to take action thereon.***

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to enter into an executive session with Jim Clough and Tom Litz.

Yes: Grimmatt, Parrish, Jacobson, Rushing and Alfred                      No: None      Absent: None

***Vote to return to open session to take action thereon.***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Patrick Grimmatt, made a motion to acknowledge the return to open session.

Yes: Rushing, Grimmatt, Parrish, Jacobson and Alfred                      No: None      Absent: None

***Consideration of authorizing counsel to settle dispute pertaining to official committee of unsecured creditors claim for payment of attorney fees by debtor with possible action.***

Trustee Patrick Grimmatt, seconded by Vice-Chairman Jocelyn Rushing, made a motion to allow counsel to resolve pending litigations.

Yes: Grimmatt, Rushing, Jacobson, Parrish and Alfred                      No: None      Absent: None

***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

None

***Adjourn:***

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred                      No: None      Absent: None

**ATTEST:**

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
SPECIAL MEETING  
FEBRUARY 6, 2014**

The Pauls Valley Hospital Authority met in a Special meeting on February 6, 2014 at 6:00 p.m. in the Council Chambers at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Authority present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmatt, Michael Parrish and Lorin Jacobson

**Authority absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins and Don Wageman

***Consideration of approving the purchase of surgery equipment with possible action.***

Jim Clough, Hospital CEO, explained the need to purchase the equipment now instead of later. A discussion was held concerning the OR renovations, how the purchase would benefit and the possibility of the Pauls Valley Hospital Foundation funding the purchase.

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the purchase of the surgery equipment.

Yes: Grimmatt, Parrish, Jacobson, Rushing and Alfred                      No: None              Absent: None

***Consideration of an executive session for the purpose of:***

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.***
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmatt, made a motion to enter into an executive session.

Yes: Jacobson, Grimmatt, Parrish, Rushing and Alfred                      No: None              Absent: None

***Vote to return to open session to take action thereon.***

Trustee Patrick Grimmatt, seconded by Vice-Chairman Jocelyn Rushing, made a motion to acknowledge the return to open session.

Yes: Grimmatt, Rushing, Jacobson, Parrish and Alfred                      No: None      Absent: None

***Consideration of renewing a personnel contract with possible action.***

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to allow Jim Clough, Hospital CEO, and Jay Carlton, City Attorney, to renegotiate the contract with Dr. Hicks.

Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred                      No: None      Absent: None

***Adjourn:***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Patrick Grimmatt, made a motion to adjourn.

Yes: Rushing, Grimmatt, Jacobson, Parrish and Alfred                      No: None      Absent: None

**ATTEST:**

  
\_\_\_\_\_  
CHAIRMAN

  
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CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
FEBRUARY 11, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on February 11, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Patrick Grimmatt, Michael Parrish and Lorin Jacobson

**Trustees absent:** Jocelyn Rushing

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins and Don Wageman

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the consent agenda:

- a. *Approval of Special meeting minutes of January 23, 2014 and Regular meeting minutes of January 28, 2014.*
- b. *Approval of Home Health Case Conference meeting minutes of January 28, 2014.*
- c. *Approval of IDT meeting minutes of January 28, 2014.*
- d. *Approval of an Invoice dated February 6, 2014 in the amount of \$31,753.85 from McDonald, McCann, Metcalf & Carwile LLP for legal services.*

Yes: Jacobson, Parrish, Grimmatt and Alfred                      No: None              Absent: Rushing

***Consideration of approving credentialing packets with possible action.***

None

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Human Resource Policy & Procedure Manual with possible action.***

Jim Clough explained that these changes were agreed upon as part of the plan of correction. Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the changes/modifications.

Yes: Grimmatt, Parrish, Jacobson and Alfred                      No: None              Absent: Rushing

***Consideration of the NewLight Report with possible action.***

Jim Clough updated the Authority on NewLights activity and answered questions from the Authority. Mr. Clough also explained that there needs to be more medical staff involvement and would like to add Education to the agenda each week if possible.

No Action Taken.

***Consideration of the CEO and CFO Reports and the CEO recommendations on financial and strategic initiatives with possible action.***

Jim Clough gave a presentation and update concerning medical staff and the sale of Home Health Care. Mr. Clough also answered questions from the Authority.

Tom Litz updated the Authority on the sales tax initiative.

Dale Semar presented the financials for Pauls Valley General Hospital and answered questions from the Authority.

No Action Taken

***Consideration of a presentation on and discussion of Organizational Performance and a Continuous Quality Improvement Program with possible action.***

Jim Clough gave a presentation and answered questions from the Authority.

No Action Taken

***Consideration of scheduling a meeting date for the Presentation of Auditors Report with possible action.***

Tabled

***Consideration of ICD-10 CM/PCS Training with possible action.***

Tabled

***Consideration of an executive session for the purpose of:***

- a. ***Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. ***Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  1. ***Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. ***Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmatt, made a motion to enter into an executive session.

Yes: Jacobson, Grimmatt, Parrish and Alfred

No: None

Absent: Rushing

***Vote to return to open session to take action thereon.***

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmatt, made a motion to acknowledge the return to open session.

Yes: Jacobson, Grimmatt, Parrish and Alfred

No: None

Absent: Rushing

***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

None

***Adjourn:***

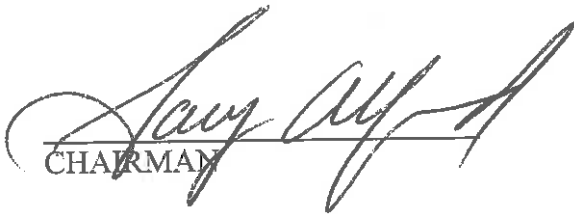
Trustee Patrick Grimmett, seconded by Trustee Lorin Jacobson, made a motion to adjourn.

Yes: Grimmett, Jacobson, Parrish and Alfred

No: None

Absent: Rushing

**ATTEST:**

  
CHAIRMAN

  
CITY CLERK



**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
FEBRUARY 25, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on February 25, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Michael Parrish and Lorin Jacobson

**Trustees absent:** Patrick Grimmatt

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman and Mitch McGill

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the consent agenda:

- a. *Approval of Special meeting minutes of February 6, 2014 and Regular meeting minutes of February 11, 2014.*
- b. *Approval of IDT meeting minutes of February 11, 2014.*
- c. *Approval of Hospice meeting minutes of February 18, 2014.*

Yes: Jacobson, Parrish, Rushing and Alfred      No: None      Absent: Grimmatt

***Consideration of approving credentialing packets with possible action.***

Jim Clough presented the credentialing packets and answered questions from the Authority.

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to approve the following credentialing packets:

Brian A Allee, DO	Lisa Hoffman, MD	Susan Jones, DO
Michael Boger, DO	Robert Wieck, DO	Keith Kassabian, MD
Troy R Norred, MD	John Steven Moore, DO	S Edward Dakil, MD
Larry Cartmell, MD	Frank Cartmell, MD	Ryan Dennis, MD
Cindy Long-Roe APRN	James H Lindsay, MD	Charles Mitchell, DO
Dennis Whitehouse, DO	Salman Zubair, MD	Richard Lee, MD
James Turner, MD	Holly Korsvik-Wysocki, MD	David Rex, MD
Joe Parkey, MD	Francisco Gonzalez-Rosales, MD	David Moon, MD
Sarah Khan, MD	Peter Holt, MD	Daniel Eurman, MD
Tore Detlie, MD	Diane Conley, MD	Jeffrey Carlson, MD
Justin Boe, MD	John Bardini, MD	Thomas Wicks, DPM
Lindee Ledbetter, PA-C	Melissa Gibson, PA-C	Donald Brock, DO
Louie Campbell, PA-C		

Yes: Rushing, Jacobson, Parrish and Alfred      No: None      Absent: Grimmatt

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

Jim Clough explained that these changes were agreed upon as part of the plan of correction, Mr. Clough also answered questions from the Authority.

Trustee Michael Parrish, seconded by Trustee Lorin Jacobson, made a motion to approve the changes/modifications.

Yes: Parrish, Jacobson, Rushing and Alfred      No: None      Absent: Grimmer

***Consideration of the NewLight Report with possible action.***

John Dolan, NewLight Representative, gave an overview of NewLight's 5 Year Plan for the hospital. Mr. Dolan informed the Authority on what opportunities they saw to help turn the hospital around.

No Action Taken.

***Consideration of the CEO and CFO Reports and the CEO recommendations on financial and strategic initiatives with possible action.***

Tom Litz updated the Authority on the sales tax initiative.

Jim Clough updated the Authority regarding the server issues, Wind Stream project, ICE Technologies and the financial audit. Mr. Clough answered questions from the Authority.

Dale Semar presented the FTE Report as requested by the Authority, and also gave an update concerning the plan of correction and Home Health. Mr. Semar also informed the Authority about Equalize's plan to improve admissions.

No Action Taken

***Consideration of a presentation on and discussion of Organizational Performance and a Continuous Quality Improvement Program with possible action.***

Jamie Humphrey gave a presentation concerning the PIPSP committee. A discussion was held concerning the committee and how to empower it. Ms. Humphrey also answered questions from the Authority.

No Action Taken

***Consideration of a review and discussion of Pauls Valley General Hospital's State Survey Plan of Correction with possible action.***

Jamie Humphrey's mentioned staff education, infection control and the surgery renovations and what was being done to correct them. A discussion was held concerning the deficiencies and the hospital's responses and Mr. Clough answered questions.

No Action Taken

***Consideration of approving an Additional Services Agreement with Paycom with possible action.***

Dale Semar explained the need to add the additional services and answered questions from the Authority.

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the agreement.

Yes: Jacobson, Parrish, Rushing and Alfred      No: None      Absent: Grimmer

**Consideration of an executive session for the purpose of:**

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);
  1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);

**With the Possibility of returning to open session to take action thereon.**

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to enter into an executive session with medical staff and Jim Clough.

Yes: Jacobson, Rushing, Parrish and Alfred      No: None      Absent: Grimmett

**Vote to return to open session to take action thereon.**

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to acknowledge the return to open session.

Yes: Jacobson, Rushing, Parrish and Alfred      No: None      Absent: Grimmett

**Consideration of action on pending claims against the City of Pauls Valley.**

None

**New Business:**

None

**Adjourn:**

Vice-Chairman Jocelyn Rushing, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Rushing, Parrish, Jacobson and Alfred      No: None      Absent: Grimmett

**ATTEST:**

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
MARCH 11, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on March 11, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmatt, Michael Parrish and Lorin Jacobson

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman, Mitch McGill, Ray Robbins, Dixon Montgomery, Jim Clough, Lee Hughes, Todd Biederman, Darya Khripkova, Doug Frazee, Dale Semar, Dr. Jarvis and Dr. Hoffman

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of February 25, 2014.*
- b. *Approval of Home Health Case Conference meeting minutes of February 26, 2014.*
- c. *Approval of Hospice meeting minutes of March 4, 2014.*
- d. *Approval of Infection Prevention & Control meeting minutes of December 18, 2013 and January 3, 2014.*
- e. *Approval of Medical Staff meeting minutes of January 13, 2014.*
- f. *Approval of P&T meeting minutes of February 4, 2014.*
- g. *Approval of Quality Assessment/Performance Improvement meeting minutes of January 15, 2014.*
- h. *Approval of Safety/EM meeting minutes of January 23 and February 27, 2014.*
- i. *Approval of an Invoice dated March 6, 2014 in the amount of \$23,164.99 from McDonald, McCann, Metcalf & Carwile, LLP.*

Yes: Rushing, Jacobson, Grimmatt, Parrish and Alfred

No: None      Absent: None

***Consideration of approving credentialing packets with possible action.***

Jim Clough presented the credentialing packets and answered questions from the Authority.

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the following credentialing packets:

Kasey C Welch, DO  
Richard Lee, MD  
Justin Boe, MD  
David Rex, MD

Francisco Gonzalez-Rosales, MD  
Holly Korsvik-Wysocki, MD  
John Bardini, MD  
James Turner, MD

Joe Parkey, MD  
David Moon, MD  
Peter Holt, MD  
Tore Detlie, MD  
James Brull, DO  
Benjamin Bak, MD

Leeanne Olson, MD  
Sarah Khan, MD  
Daniel Eurman, MD  
Diane Conley, MD  
Jeffrey Carlson, MD

Yes: Grimmatt, Parrish, Jacobson, Rushing and Alfred                      No: None      Absent: None

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

Jim Clough presented the changes.

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the changes/modifications.

Yes: Jacobson, Rushing, Parrish, Grimmatt and Alfred                      No: None      Absent: None

***Consideration of a presentation and approval of the Fiscal Year 2011, 2012 and 2013 audit reports with possible action.***

Tabled to Next Meeting.

***Consideration of approving a Construction Management Agreement with Nabholz Construction Services for construction on the surgical suite with possible action.***

James Frizell explained the agreement and answered questions from the Authority.

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the agreement.

Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred                      No: None      Absent: None

***Consideration of authorizing Pauls Valley National Bank and First United Bank to remove Bridget Cosby from all accounts with possible action.***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Michael Parrish, made a motion to authorize the banks to remove Bridget Cosby.

Yes: Rushing, Parrish, Grimmatt, Jacobson and Alfred                      No: None      Absent: None

***Consideration of the NewLight Report with possible action.***

Darya Khripkova, Equalize RCM, gave an update concerning the revenue cycle and February collections and coding. Ms. Khripkova also answered questions from the Authority.

No Action Taken

***Consideration of the CEO and CFO Reports and the CEO recommendations on financial and strategic initiatives with possible action.***

John Dolan, NewLight Representative, updated the Authority on a 90 day plan to get through June 30<sup>th</sup>.

Jim Clough updated the Authority on the plan of correction, the surgical suite project and the status concerning the state. Mr. Clough also updated the Authority concerning the emergency room physicians and interest in working in the ER.

No Action Taken

***Consideration of a presentation on and discussion of Organizational Performance and a Continuous Quality Improvement Program with possible action.***

Jim Clough informed the Authority of the process and answered questions from the Authority.  
No Action Taken

***Consideration of a discussion of the Home Health Annual Evaluation with possible action.***

Dixon Montgomery explained the evaluation and also presented an audit tool that Home Health would like to start using. Mr. Dixon answered questions from the Authority.  
Trustee Patrick Grimmert, seconded by Trustee Michael Parrish, made a motion to approve the evaluation and the audit tool.

Yes: Grimmert, Parrish, Jacobson, Rushing and Alfred                      No: None              Absent: None

***Consideration of a proposal from Asset Dynamax for a Charge Master Cleanup and monthly maintenance with possible action.***

Tabled

***Consideration of an update on Information Technology Services Development and options with possible action.***

Jim Clough updated the Authority on the current options available and recommended CPI at this time. Mr. Clough also answered questions from the Authority concerning the best alternative and how things were going with McKessen.

No Action Taken

***Consideration of an executive session for the purpose of:***

- a. ***Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. ***Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  1. ***Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. ***Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to enter into an executive session with Todd Biederman, Lee Hughes, Jim Clough, John Dolan, Tom Litz and Dr. Hoffman to be called in.

Yes: Rushing, Jacobson, Grimmert, Parrish and Alfred                      No: None              Absent: None

***Vote to return to open session to take action thereon.***

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to acknowledge the return to open session.

Yes: Jacobson, Rushing, Grimmert, Parrish and Alfred                      No: None              Absent: None

***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

None

***Adjourn:***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Patrick Grimmatt, made a motion to adjourn.

Yes: Rushing, Grimmatt, Parrish, Jacobson and Alfred

No: None

Absent: None

**ATTEST:**

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
MARCH 25, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on March 25, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Michael Parrish and Lorin Jacobson  
Patrick Grimmert (6:05)

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Mitch McGill, Jim Clough,  
Dale Semar, Dr. Hoffman, Dr. Mitchell, Dr. Susan Jones, Amy Wilkey  
and Doug Frazee

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of March 11, 2014.*
- b. *Approval of Home Health Case Conference meeting minutes of March 12, 2014.*
- c. *Approval of Hospice meeting minutes of March 11 & 18, 2014.*
- d. *Approval of Infection Prevention and Control meeting minutes of February 27, 2014.*
- e. *Approval of Medical Staff meeting minutes of February 17, 2014.*
- f. *Approval of Quality Assessment/Performance Improvement meeting minutes of February 12, 2014.*
- g. *Approval of UR Committee meeting minutes of January 15 and February 12, 2014.*
- h. *Approval of ED Focus meeting minutes.*

Yes: Jacobson, Parrish, Rushing and Alfred

No: None      Absent: Grimmert

*Consideration of approving credentialing packets with possible action.*

None

*Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.*

None

*Consideration of a presentation and approval of the Fiscal Year 2011, 2012 and 2013 audit reports with possible action.*

Trent Pettus and Taylor Gilpin presented the audits. A discussion was held regarding their finding and how to resolve them. Mr. Gilpin and Mr. Pettus answered questions from the Authority.

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to approve the FY11-12 audit.

Yes: Rushing, Jacobson, Grimmert, Parrish and Alfred

No: None      Absent: None



***Consideration of the NewLight Report with possible action.***

John Dolan explained that the audit numbers give them a starting point to work forward from.  
No Action Taken

***Consideration of the CEO and CFO Reports and the CEO recommendations on financial and strategic initiatives with possible action.***

Jim Clough informed the Authority concerning the revenue cycle. Mr. Clough also mentioned the RACK Audits and how it effects the hospitals financial audits. A discussion was also held concerning the emergency room and Mr. Clough answered questions from the Authority.  
No Action Taken

***Consideration of a presentation on and discussion of Organizational Performance and a Continuous Quality Improvement Program with possible action.***

Jim Clough presented emtala citations to the Authority so that he could show them what they look like and how the process works. Mr. Clough updated the Authority on the surgery project and answered questions.  
No Action Taken

***Consideration of a discussion of the Home Health Annual Evaluation with possible action.***

No Action Taken

***Consideration of a proposal from Asset Dynamax for a Charge Master Cleanup and monthly maintenance with possible action.***

Tabled

***Consideration of an update on Information Technology Services Development and options with possible action.***

Jim Clough updated the Authority on the Windstream project. Mr. Clough also answered questions from the Authority concerning ICE Technology and the current options available to the hospital.  
No Action Taken

***Consideration of a proposal by Equalize RCM to provide additional billing-related services with possible action.***

Tabled

***Consideration of an executive session for the purpose of:***

- a. ***Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. ***Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  1. ***Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. ***Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Patrick Grimmett, made a motion to enter into an executive session with Jim Clough, John Dolan, Dr. Hoffman, Dr. Jones and Dr. Mitchell to be called in.

Yes: Rushing, Grimmett, Jacobson, Parrish and Alfred                      No: None      Absent: None

***Vote to return to open session to take action thereon.***

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to acknowledge the return to open session.

Yes: Jacobson, Parrish, Grimmett, Rushing and Alfred                      No: None      Absent: None

***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

None

***Adjourn:***

Trustee Patrick Grimmett, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Grimmett, Parrish, Jacobson, Rushing and Alfred                      No: None      Absent: None

ATTEST:

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
APRIL 8, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on April 8, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Patrick Grimmett, Michael Parrish and Lorin Jacobson

**Trustees absent:** Jocelyn Rushing

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman, Mark Norman, Mitch McGill, John Dolan, Lee Hughes, Dr. Hoffman, Dr. Susan Jones, Amy Wilkey, Tammy Stewart, Dale Brister, Darya Khripkova and Doug Frazee

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of March 25, 2014.*
- b. *Approval of Home Health Case Conference meeting minutes of March 18 & 26, 2014.*
- c. *Approval of Hospice meeting minutes of March 18 & 25 and April 1, 2014.*
- d. *Approval of Invoices dated March 31, 2014 in the total amount of \$21,178.00 from REES Architecture Planning Interiors for work on the OR Renovation Project.*

Yes: Jacobson, Parrish, Grimmett and Alfred                      No: None            Absent: Rushing

***Consideration of approving credentialing packets with possible action.***

None

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

None

***Consideration of approving the purchase of a replacement engine for a 2008 Ambulance in the amount of \$9,290.45 with possible action.***

James Frizell explained the need for the repair and answered questions from the Authority.

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmett, made a motion to approve the purchase.

Yes: Jacobson, Grimmett, Parrish and Alfred                      No: None            Absent: Rushing

***Consideration of the NewLight Report with possible action.***

Darya Khripkova gave an update concerning the billing at both the hospital and the clinic. Ms. Khripkova also answered questions from the Authority.

No Action Taken.

***Consideration of the CEO and CFO Reports and the CEO recommendations on financial and strategic initiatives with possible action.***

John Dolan updated the Authority concerning hiring Bob Frost as the CNO and what areas he would be focusing on. Mr. Dolan also answered questions from the Authority.

No Action Taken.

***Consideration of a proposal from Asset Dynamax for a Charge Master Cleanup and monthly maintenance with possible action.***

Tabled

***Consideration of an update on Information Technology Services Development and options with possible action.***

Lee Hughes presented quotes concerning IT Services and recommended the quote from CPSI. A discussion was held concerning the different options and what would be best.

Trustee Patrick Grimmert, seconded by Trustee Lorin Jacobson, made a motion to approve the quote from CPSI.

Yes: Grimmert, Jacobson, Parrish and Alfred

No: None

Absent: Rushing

***Consideration of an executive session for the purpose of:***

- a. ***Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. ***Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  1. ***Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. ***Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

Trustee Michael Parrish, seconded by Trustee Lorin Jacobson, made a motion to enter into an executive session with John Dolan, Lee Hughes, Dr. Hoffman and Dr. Susan Jones to be called in.

Yes: Parrish, Jacobson, Grimmert and Alfred

No: None

Absent: Rushing

***Vote to return to open session to take action thereon.***

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to acknowledge the return to open session.

Yes: Jacobson, Parrish, Grimmert and Alfred

No: None

Absent: Rushing

***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

Trustee Patrick Grimmert, seconded by Trustee Michael Parrish, made a motion to remove Jim Clough and Katie Johnson from the hospital bank accounts.

Yes: Grimmert, Parrish, Jacobson and Alfred

No: None

Absent: Rushing

Trustee Patrick Grimmatt, seconded by Trustee Lorin Jacobson, made a motion to add James Frizell and Kira Davis to the hospital bank accounts.

Yes: Grimmatt, Jacobson, Parrish and Alfred

No: None

Absent: Rushing

***Adjourn:***

Trustee Patrick Grimmatt, seconded by Trustee Lorin Jacobson, made a motion to adjourn.

Yes: Grimmatt, Jacobson, Parrish and Alfred

No: None

Absent: Rushing

**ATTEST:**

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
APRIL 22, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on April 22, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmatt, Michael Parrish and Lorin Jacobson

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Mark Norman, Derrick Jolley, John Dolan, Lee Hughes, Dr. Hoffman, Amy Wilkey, Dale Brister, Dixon Montgomery and Doug Frazee

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of April 8, 2014.*
- b. *Approval of Home Health Case Conference meeting minutes of April 16, 2014.*
- c. *Approval of Hospice meeting minutes of April 15, 2014.*
- d. *Approval of Managers meeting minutes of March 5, 2014 and April 2 & 9, 2014.*
- e. *Approval of an Invoice dated April 3, 2014 in the total amount of \$25,065.00 from McDonald, McCann, Metcalf & Carwile, LLP for attorney fees.*

Yes: Rushing, Jacobson, Grimmatt, Parrish and Alfred                      No: None                      Absent: None

***Consideration of approving credentialing packets with possible action.***

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmatt, made a motion to approve credentialing packets for Dr. Sergio DeMier, DO and Dr. Donald Brock, DO as presented by John Dolan.

Yes: Jacobson, Grimmatt, Parrish, Rushing and Alfred                      No: None                      Absent: None

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

John Dolan presented changes to the ER policies.

Amy Wilkey presented changes to the Hospice policies.

Trustee Patrick Grimmatt, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the ER policies and the updated policy for Valley Hospice Electronic Medical Records.

Yes: Grimmatt, Rushing, Jacobson, Parrish and Alfred                      No: None                      Absent: None

***Consideration of the NewLight Report with possible action.***

John Dolan updated the Authority concerning Equalizes progress and answered questions from the Authority.

No Action Taken

***Consideration of the CEO and CFO Reports and the CEO recommendations on financial and strategic initiatives with possible action.***

John Dolan gave an OR update and timeline for construction. Mr. Dolan also informed the Authority about the need to replace the Paragon servers, eliminating contract labor where possible, the Rack audit, radiology equipment update, the forming of committees at the hospital and the approval letter regarding the plan of correction from the Department of Health.

No Action Taken

***Consideration of an executive session for the purpose of:***

- a. ***Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. ***Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  1. ***Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. ***Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to enter into an executive session with John Dolan, Lee Hughes and Dr. Hoffman being called in.

Yes: Jacobson, Rushing, Grimmatt, Parrish and Alfred                      No: None      Absent: None

***Vote to return to open session to take action thereon.***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Patrick Grimmatt, made a motion to acknowledge the return to open session.

Yes: Rushing, Grimmatt, Jacobson, Parrish and Alfred                      No: None      Absent: None

***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

None

***Adjourn:***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to adjourn.

Yes: Rushing, Jacobson, Grimmatt, Parrish and Alfred                      No: None      Absent: None

ATTEST:

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
MAY 13, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on May 13, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmert, Michael Parrish and Lorin Jacobson

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Mark Norman, Mitch McGill, Don Wageman, John Dolan, Lee Hughes and Bob Frost

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of April 22, 2014.*
- b. *Approval of Home Health Case Conference meeting minutes of April 23 & 30, 2014.*
- c. *Approval of Hospice meeting minutes of April 22 & 29, 2014.*
- d. *Approval of Managers meeting minutes of April 16, 23 & 30, 2014.*
- e. *Approval of Medical Staff meeting minutes of March 10, 2014.*
- f. *Approval of Infection & Control Conference meeting minutes of March 27, 2014.*
- g. *Approval of UR Committee meeting minutes of March 5, 2014.*
- h. *Approval of an Invoice dated May 7, 2014 in the total amount of \$16,106.95 from McDonald, McCann, Metcalf & Carwile, LLP for attorneys fees.*

Yes: Jacobson, Parrish, Grimmert, Rushing and Alfred      No: None      Absent: None

*Consideration of approving credentialing packets with possible action.*

None

*Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.*

None

*Consideration of the NewLight Report with possible action.*

None



***Consideration of the CEO and CFO Reports and the CEO recommendations on financial and strategic initiatives with possible action.***

John Dolan gave an update concerning the April 2014 financials, the Equalize RCM Report, the preparation of the 2014-2015 budget, the long range planning committee, CPSI progress and Windstream progress. Mr. Dolan also answered questions from the Authority concerning these items.

No Action Taken

***Consideration of approving a Quote in the amount of \$80,839.73 from Aller, LLC for installation of a Hospital Network Cabling with possible action.***

John Dolan explained why the repairs are necessary and answered questions from the Authority. Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the quote.

Yes: Grimmatt, Parrish, Jacobson, Rushing and Alfred                      No: None      Absent: None

***Consideration of approving an Invoice in the amount of \$37,896.03 from Aller, LLC for the down payment on the network with possible action.***

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the invoice.

Yes: Grimmatt, Parrish, Jacobson, Rushing and Alfred                      No: None      Absent: None

***Consideration of a proposal from Asset Dynamax for a Charge Master Cleanup and monthly maintenance with possible action.***

John Dolan explained what the Charge Master is and the importance of keeping it up to date.

Mr. Dolan also answered questions from the Authority.

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the proposal.

Yes: Grimmatt, Parrish, Jacobson, Rushing and Alfred                      No: None      Absent: None

***Consideration of an executive session for the purpose of:***

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

***Vote to return to open session to take action thereon.***

No Executive Session Held

**Consideration of action on pending claims against the City of Pauls Valley.**

None

**New Business:**

James Frizell went over the bid opening from Nabholz for the OR Renovation project.

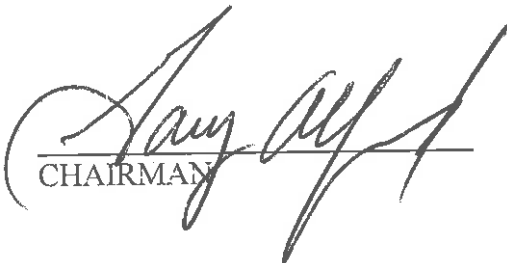
No Action Taken.

**Adjourn:**

Trustee Patrick Grimmett, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Grimmett, Parrish, Jacobson, Rushing and Alfred      No: None      Absent: None

ATTEST:

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
MAY 27, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on May 27, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Michael Parrish and Lorin Jacobson

**Trustees absent:** Jocelyn Rushing and Patrick Grimmatt

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Mark Norman, Derrick Jolley, Don Wageman, John Dolan, Doug Frazee and Dr. Hoffman

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of May 13, 2014.*
- b. *Approval of Home Health Case Conference meeting minutes of May 14, 2014.*
- c. *Approval of Hospice meeting minutes of May 7, 2014.*
- d. *Approval of Managers meeting minutes of May 7 and 14, 2014.*
- e. *Approval of Infection & Control Conference meeting minutes of April 24, 2014.*
- f. *Approval of Safety/EM meeting minutes of April 29, 2014.*
- g. *Approval of an Invoice dated May 8 2014 in the total amount of \$1,093.00 from Conner & Winters, LLP for attorneys fees.*

Yes: Jacobson, Parrish and Alfred                      No: None                      Absent: Rushing and Grimmatt

***Consideration of approving credentialing packets with possible action.***

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the following credentialing packets as presented by John Dolan:

John Flynn, MD	Bryce Johnke, ST	Robert Britton, STFA
Laura Hotchkiss, MD	Kathryn Zamora, MD	Thomas Vreeland, MD
Jeffrey Carlson, MD		

Yes: Jacobson, Parrish and Alfred                      No: None                      Absent: Rushing and Grimmatt

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

John Dolan presented a change in the Sharps Injury Procedure Form.

Trustee Michael Parrish, seconded by Trustee Lorin Jacobson, made a motion to approve the form change.

Yes: Parrish, Jacobson and Alfred                      No: None                      Absent: Rushing and Grimmatt

***Consideration of the NewLight Report with possible action.***

None

**Consideration of the CEO and CFO Reports and the CEO recommendations on financial and strategic initiatives with possible action.**

John Dolan updated the Authority on CPSI, The IT Guys cabling and infrastructure project, Windstream Project and the FY2015 budget. Mr. Dolan also answered questions from the Authority.

No Action Taken

**Consideration of approving a Proposal from Nabholz Construction Services in the amount of \$939,491.00 to renovate the surgical suite with possible action.**

James Frizell explained the lending situation and answered questions concerning the proposal. Trustee Michael Parrish, seconded by Trustee Lorin Jacobson, made a motion to approve the proposal contingent upon the funding.

Yes: Parrish, Jacobson and Alfred      No: None      Absent: Rushing and Grimmatt

**Consideration of an executive session for the purpose of:**

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);
  - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);

**With the Possibility of returning to open session to take action thereon.**

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to enter into an executive session.

Yes: Jacobson, Parrish and Alfred      No: None      Absent: Rushing and Grimmatt

**Vote to return to open session to take action thereon.**

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to acknowledge the return to open session.

Yes: Jacobson, Parrish and Alfred      No: None      Absent: Rushing and Grimmatt

**Consideration of action on pending claims against the City of Pauls Valley.**

None

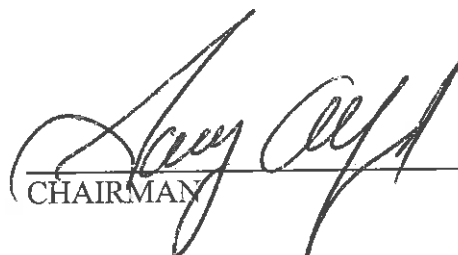
**New Business:**

None

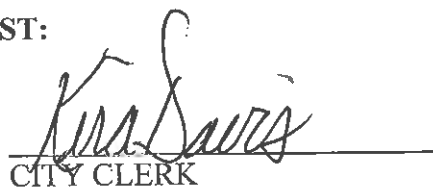
**Adjourn:**

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Jacobson, Parrish and Alfred      No: None      Absent: Rushing and Grimmatt

  
CHAIRMAN

ATTEST:

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
JUNE 10, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on June 10, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmatt, Michael Parrish and Lorin Jacobson

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Mark Norman, Mitch McGill, Don Wageman, John Dolan, Doug Frazee, Lee Hughes, Dr. Charles Mitchell and Eric Gregory

Trustee Michael Parrish, seconded by Trustee Lorin Jacobson, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of May 27, 2014.*
- b. *Approval of Home Health Case Conference meeting minutes of May 21 & 28, and June 4, 2014.*
- c. *Approval of Hospice meeting minutes of May 27 and June 3, 2014.*
- d. *Approval of Managers meeting minutes of May 21, 2014.*
- e. *Approval of Infection & Control Conference meeting minutes of April 24, 2014.*
- f. *Approval of Safety/EM meeting minutes of April 29, 2014.*
- g. *Approval of Medical Staff meeting minutes of April 21, 2014.*
- h. *Approval of UR Committee meeting minutes of April 23, 2014.*
- i. *Approval of Pharmacy and Therapeutics Committee meeting minutes of April 17, 2014.*
- j. *Approval of an Invoice dated May 22, 2014 in the amount of \$37,896.03 from Aller, LLC for IT Services.*
- k. *Approval of an Invoice dated June 4, 2014 in the total amount of \$12,939.30 from McDonald, McCann, Metcalf & Carwile, LLP for attorneys fees.*

Yes: Parrish, Jacobson, Rushing and Alfred

No: None

Abstain: Grimmatt

***Consideration of approving credentialing packets with possible action.***

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the following credentialing packets as presented by John Dolan:

James Turner, MD

Peter Holt, MD

You Lu, MD

Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred

No: None

Absent: None



***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

None

***Adjourn:***

Trustee Patrick Grimmett, seconded by Trustee Lorin Jacobson, made a motion to adjourn.

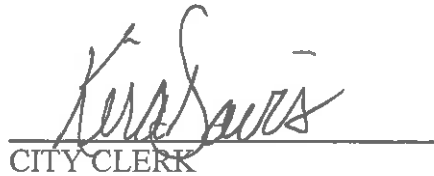
Yes: Grimmett, Jacobson, Parrish, Rushing and Alfred

No: None

Absent: None

**ATTEST:**

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
JUNE 24, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on June 24, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmett, Michael Parrish and Lorin Jacobson

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman, Mark Norman, Mitch McGill, John Dolan, Dr. Hoffman and Dale Brister

Trustee Patrick Grimmett, seconded by Trustee Lorin Jacobson, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of June 10, 2014.*
- b. *Approval of Hospice meeting minutes of June 10 and June 17, 2014.*
- c. *Approval of Managers meeting minutes of May 28, 2014.*
- d. *Approval of Infection & Control Committee meeting minutes of May 24, 2014.*
- e. *Approval of Medical Staff meeting minutes of May 19, 2014.*
- f. *Approval of UR Committee meeting minutes of May 21, 2014.*
- g. *Approval of Performance Improvement and Patient Safety Committee meeting minutes of May 21, 2014.*
- h. *Approval of Quality Assessment/Performance Improvement meeting minutes of February 12, 2014.*
- i. *Approval of Invoices dated May 12, 2014 in the amount of \$10,832.93 and June 1, 2014 in the amount of \$12,438.00 from the I.T. Guys.*

Yes: Grimmett, Jacobson, Parrish, Rushing and Alfred

No: None

Absent: None

***Consideration of approving credentialing packets with possible action.***

None

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

None



***Consideration of the Hospital Administrative Report with possible action.***

John Dolan updated the Authority on CPSI progress, Asset Dynamax progress, financial update, fiscal year 2014-2015 progress, the meeting with EMCare and the employee meetings. Mr. Dolan also answered questions from the Authority.

No Action Taken

***Consideration of Capital Expenditures with possible action.***

John Dolan presented expenditures that he would like to start the process to get ordered and answered questions from the Authority.

Trustee Patrick Grimmatt, seconded by Trustee Lorin Jacobson, made a motion to approve the purchase of an ambulance and patient monitoring system contingent upon the funding.

Yes: Grimmatt, Jacobson, Parrish, Rushing and Alfred                      No: None      Absent: None

***Consideration of approving CPSI hardware with possible action.***

John Dolan informed the Authority of all the hardware that needed to be purchased and answered questions from the Authority.

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the purchase contingent on funding.

Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred                      No: None      Absent: None

***Consideration of approving PAC Solutions for Radiology with possible action.***

John Dolan presented quotes from different companies and answered questions from the Authority.

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the PACS contingent to funding.

Yes: Grimmatt, Parrish, Jacobson, Rushing and Alfred                      No: None      Absent: None

***Consideration of approving a Lease Modification and Extension Agreement with possible action.***

John Dolan explained the lease modification.

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the Lease Modification.

Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred                      No: None      Absent: None

***Consideration of an executive session for the purpose of:***

- a. ***Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. ***Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  1. ***Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. ***Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

*Vote to return to open session to take action thereon.*

No Executive Session Held

*Consideration of action on pending claims against the City of Pauls Valley.*

None

*New Business:*

None

*Adjourn:*

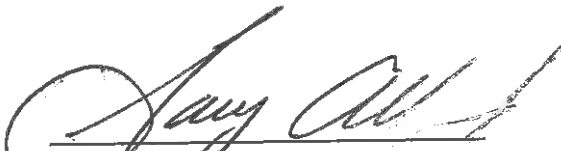
Trustee Patrick Grimmett, seconded by Vice-Chairman Jocelyn Rushing, made a motion to adjourn.

Yes: Grimmett, Rushing, Parrish, Jacobson and Alfred

No: None

Absent: None

**ATTEST:**

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
JULY 8, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on July 8, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmert, Michael Parrish and Lorin Jacobson

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman, Mark Norman, Mitch McGill, John Dolan, Dr. Mitchell, Jeff Luker and Dale Brister

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the consent agenda:

*a. Approval of Regular meeting minutes of June 24, 2014.*

*b. Approval of Hospice meeting minutes of June 24 and July 1, 2014.*

*c. Approval of Home Health Case Conference meeting minutes of June 26, 2014.*

Yes: Jacobson, Parrish, Grimmert, Rushing and Alfred                      No: None                      Absent: None

***Consideration of the Hospital Administrative Report with possible action.***

John Dolan updated the Authority on CPSI progress, financial update, OR renovation update and informed the Authority that the hospital would be participating in the Stratford Peach Festival. Mr. Dolan also reminded the Authority that The Willows 10 year anniversary is in August.  
No Action Taken

***Consideration of Capital Expenditures with possible action.***

John Dolan presented expenditures that he would like to start the process to get ordered and answered questions from the Authority, Mr. Dolan also presented which Radiology Equipment and ambulance that the hospital would like to acquire.  
No Action Taken.

***Consideration of approving the FY 2014-2015 Budget with possible action.***

John Dolan presented the budget and answered questions from the Authority. Trustee Patrick Grimmert, seconded by Trustee Michael Parrish, made a motion to approve the budget.

Yes: Grimmert, Parrish, Jacobson, Rushing and Alfred                      No: None                      Absent: None

**Consideration of approving a firm for the Fiscal Year 2013-2014 year-end audit with possible action.**

John Dolan recommended Conklin, Gilpin and Wertz.

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the firm.

Yes: Jacobson, Rushing, Grimmatt, Parrish and Alfred                      No: None      Absent: None

**Consideration and possible action with respect to ratifying and confirming the execution of necessary closing documents, including a Tax Compliance Agreement, by and between the Pauls Valley Hospital Authority and the Pauls Valley Municipal Authority (the "Authority") pertaining to the Authority's Sales Tax Revenue Note, Series 2014A.**

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to approve the ratification and confirming the execution of necessary closing documents.

Yes: Rushing, Jacobson, Grimmatt, Parrish and Alfred                      No: None      Absent: None

**Consideration of an executive session for the purpose of:**

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);
  - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);

**With the Possibility of returning to open session to take action thereon.**

Trustee Michael Parrish, seconded by Trustee Lorin Jacobson, made a motion to enter into an executive session.

Yes: Parrish, Jacobson, Grimmatt, Rushing and Alfred                      No: None      Absent: None

**Vote to return to open session to take action thereon.**

Trustee Patrick Grimmatt, seconded by Trustee Lorin Jacobson, made a motion to acknowledge the return to open session.

Yes: Grimmatt, Jacobson, Parrish, Rushing and Alfred                      No: None      Absent: None

**Consideration of action on pending claims against the City of Pauls Valley.**

None

**New Business:**

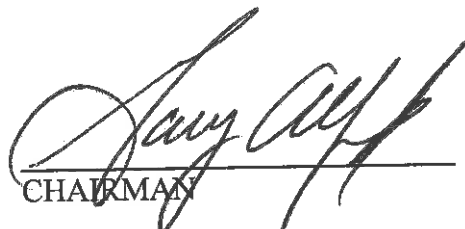
None

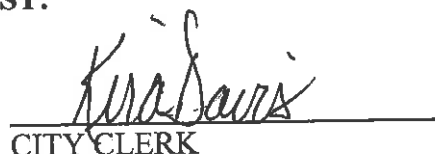
**Adjourn:**

Trustee Patrick Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred                      No: None      Absent: None

ATTEST:

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
JULY 22, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on July 22, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Vice-Chairman Jocelyn Rushing called the meeting to order.

**Trustees present:** Jocelyn Rushing, Patrick Grimmert, Michael Parrish and Lorin Jacobson

**Trustees absent:** Gary Alfred

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman, Mark Norman, Mitch McGill, John Dolan, Dr. Hoffman, Doug Frazee and Todd Biederman

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of July 8, 2014.*
- b. *Approval of Hospice meeting minutes of July 8 and July 15, 2014.*
- c. *Approval of Managers Meeting minutes of June 25 and July 9, 2014.*
- d. *Approval of Medical Staff Meeting minutes of June 9, 2014.*
- e. *Approval of PIPS Committee Meeting minutes of June 17, 2014.*
- f. *Approval of UR Committee Meeting minutes of June 18, 2014.*
- g. *Approval of Infection Prevention and Control Committee Meeting minutes of June 26, 2014.*
- h. *Approval of Safety/EM Meeting minutes of June 24, 2014.*
- i. *Approval of an Invoice dated July 3, 2014 in the amount of \$8,351.33 from McDonald, McCann, Metcalf & Carwile, L.L.P. for legal fees.*

Yes: Jacobson, Parrish, Grimmert and Rushing                      No: None              Absent: Alfred

***Consideration of the Hospital Administrative Report with possible action.***

John Dolan updated the Authority on the CPSI project, the OR Project, the Stratford Peach Festival turnout and Asset Dynamax project. Mr. Dolan also answered questions from the Authority.

No Action Taken

***Consideration of Capital Expenditures with possible action.***

John Dolan informed the Authority that the ambulance and Radiology equipment had been ordered.

No Action Taken.

**Consideration of an executive session for the purpose of:**

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);
  1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);

**With the Possibility of returning to open session to take action thereon.**

**Vote to return to open session to take action thereon.**

No Executive Session Held

**Consideration of action on pending claims against the City of Pauls Valley.**

None

**New Business:**

None

**Adjourn:**

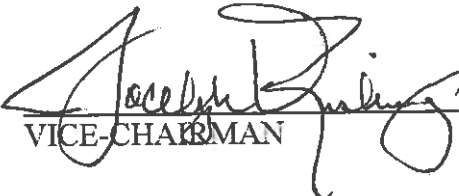
Trustee Patrick Grimmett, seconded by Trustee Lorin Jacobson, made a motion to adjourn.


Yes: Grimmett, Jacobson, Parrish and Rushing

No: None

Absent: Alfred

**ATTEST:**

  
VICE-CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
AUGUST 12, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on August 12, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmatt, Michael Parrish and Lorin Jacobson

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman, Mark Norman, Mitch McGill, Bob Frost and Don Woodings

Trustee Michael Parrish, seconded by Trustee Patrick Grimmatt, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of July 22, 2014.*
- b. *Approval of Hospice meeting minutes of July 22, July 29, and August 5, 2014.*
- c. *Approval of Managers Meeting minutes of July 23, 2014.*
- d. *Approval of an Invoice dated August 7, 2014 in the amount of \$10,140.64 from McDonald, McCann, Metcalf and Carwile for legal fees.*

Yes: Parrish, Grimmatt, Jacobson, Rushing and Alfred                      No: None                      Absent: None

***Consideration of the Hospital Administrative Report with possible action.***

Bob Frost gave an update concerning CPSI, the Network Cabling Project, an OR update and PAPs System Update. Mr. Frost also answered questions from the Authority.

No Action Taken

***Consideration of Capital Expenditures with possible action.***

Bob Frost introduced Don Woodings as the Director of Emergency Services. Bob Frost and Don Woodings brought the new ambulance for the Authority to see. Mr. Frost also gave an update on the Radiology equipment progress.

No Action Taken.

***Consideration of approving a Letter of Agreement with REES for Construction Administration of the surgical renovation with possible action.***

James Frizell explained the agreement.

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the agreement.

Yes: Grimmatt, Parrish, Jacobson, Rushing and Alfred                      No: None                      Absent: None

**Consideration of an executive session for the purpose of:**

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);
  - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);

**With the Possibility of returning to open session to take action thereon.**

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to enter into an executive session.

Yes: Jacobson, Parrish, Grimmett, Rushing and Alfred                      No: None      Absent: None

**Vote to return to open session to take action thereon.**

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to acknowledge the return to open session.

Yes: Jacobson, Rushing, Grimmett, Parrish and Alfred                      No: None      Absent: None

**Consideration of action on pending claims against the City of Pauls Valley.**

None

**New Business:**

Bob Frost presented a list of equipment to be considered as surplus/obsolete.

Vice-Chairman Jocelyn Rushing, seconded by Trustee Michael Parrish, made a motion to approve the list as surplus/obsolete.

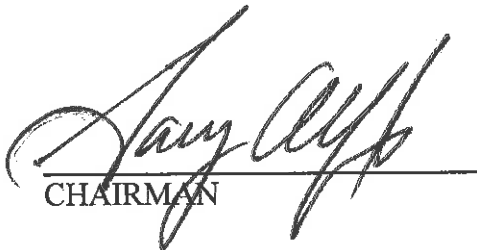
Yes: Rushing, Parrish, Grimmett, Jacobson and Alfred                      No: None      Absent: None

**Adjourn:**

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to adjourn.

Yes: Rushing, Jacobson, Grimmett, Parrish and Alfred                      No: None      Absent: None

ATTEST:

  
CHAIRMAN

  
CITY CLERK



Pauls Valley General Hospital  
 Surplus equipment 08/11/2014)

Quantity	Description
2	4' base, white metal cabinet
1	24" base, white metal cabinet
1	16" base, white metal cabinet
2	42" wall hung, white metal cabinet
2	33" wall hung, white metal cabinet
1	18" wall hung, white metal cabinet
2	10' wall shelf, wood and flomica
1	36" wooded door
1	wooded particale board desk
3	metal desks
1	sofa
1	fold-up sleeper bed
1	sound booth
8	6'x 48" partian - cloth
2	6'x 36" partian - cloth
7	6'x 60" partian - cloth
1	5'x 60" partian - cloth
10	misc. cubical pieces

RICH - 01/12/14

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
AUGUST 26, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on August 26, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmett and Lorin Jacobson

**Trustees absent:** Michael Parrish

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman, Mark Norman, Mitch McGill, John Dolan, Bruce Mayhan and Dr. Hoffman

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the consent agenda:

***a. Approval of Regular meeting minutes of August 12, 2014.***

Yes: Jacobson, Rushing, Grimmett and Alfred                      No: None                      Absent: Parrish

***Consideration of the Hospital Administrative Report with possible action.***

John Dolan gave an update concerning CPSI, Radiology and Billing software update and an OR update. Mr. Dolan also answered questions from the Authority.

No Action Taken

***Consideration of Capital Expenditures, including the purchase of a new ambulance, stretchers, Injector for Radiology and an ED Module with possible action.***

A discussion was held concerning the expenditures and the options available. Mr. Dolan answered questions from the Authority.

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the purchase of the stretchers and Injector for Radiology and to get a quote for the ambulance.

Yes: Jacobson, Rushing, Grimmett and Alfred                      No: None                      Absent: Parrish

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

John Dolan presented a Paid Time Off modification and answered questions from the Authority. Trustee Patrick Grimmett, seconded by Trustee Lorin Jacobson, made a motion to approve the changes.

Yes: Grimmett, Jacobson, Rushing and Alfred                      No: None                      Absent: Parrish

***Consideration of selecting James Maxwell to prepare a cost report with possible action.***

John Dolan explained the report and recommended James Maxwell.

Vice-Chairman Jocelyn Rushing, seconded by Trustee Patrick Grimmett, made a motion to select James Maxwell.

Yes: Rushing, Grimmett, Jacobson and Alfred

No: None

Absent: Parrish

***Consideration of an executive session for the purpose of:***

- a. ***Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. ***Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  1. ***Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. ***Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

***Vote to return to open session to take action thereon.***

No Executive Session Held

***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

Gary Alfred asked about a Rural Hospital grant for anesthesia services and John Dolan responded.

***Adjourn:***

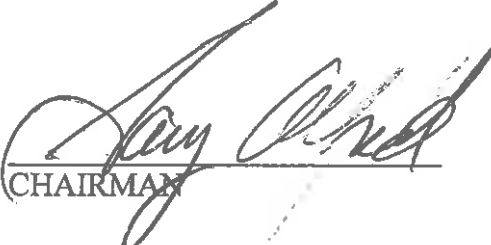
Trustee Patrick Grimmett, seconded by Trustee Lorin Jacobson, made a motion to adjourn.

Yes: Grimmett, Jacobson, Rushing and Alfred

No: None

Absent: Parrish

ATTEST:

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
SEPTEMBER 9, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on September 9, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmert and Michael Parrish

**Trustees absent:** Lorin Jacobson

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman, Mark Norman, Derrick Jolley, John Dolan, Lee Hughes, Todd Biedermann and Dale Semar

Trustee Michael Parrish, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of August 26, 2014.*
- b. *Approval of Pauls Valley General Hospital Hospice meeting minutes of August 12, 19 & 26, 2014 and September 2, 2014.*
- c. *Approval of Pauls Valley General Hospital Mangers meeting minutes of August 6 & 20, 2014.*
- d. *Approval of an Invoice dated September 4, 2014 in the amount of \$12,977.24 from McDonald, McCann, Metcalf & Carwile for attorney fees.*

Yes: Parrish, Rushing, Grimmert and Alfred                      No: None                      Absent: Jacobson

***Consideration of the Hospital Administrative Report with possible action.***

John Dolan updated the Authority concerning CPSI, the OR project, sleep studies and mammography.

No Action Taken

***Consideration of Capital Expenditures, including the purchase of a new ambulance, stretchers, Injector for Radiology and an ED Module with possible action.***

John Dolan presented items for approval and answered questions from the Authority.

Trustee Patrick Grimmert, seconded by Trustee Michael Parrish, made a motion to approve the purchase of a new ambulance.

Yes: Grimmert, Parrish, Rushing and Alfred                      No: None                      Absent: Jacobson

Vice-Chairman Jocelyn Rushing, seconded by Trustee Patrick Grimmert, made a motion to approve the purchase of a Nurse Call System for The Willows.

Yes: Rushing, Grimmert, Parrish and Alfred                      No: None                      Absent: Jacobson

**Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.**

None

**Consideration of closing PVNB Savings Account #456286 entitled PVHA-Staff Fund and PVNB Savings Account #682072 entitled PVHA-EMS with possible action.**

James Frizell explained the need to close the accounts.

Vice-Chairman Jocelyn Rushing, seconded by Trustee Michael Parrish, made a motion to close the accounts.

Yes: Rushing, Parrish, Grimmatt and Alfred

No: None

Absent: Jacobson

**Consideration of an executive session for the purpose of:**

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);
  1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);

**With the Possibility of returning to open session to take action thereon.**

Trustee Michael Parrish, seconded by Vice-Chairman Jocelyn Rushing, made a motion to enter into an executive session.

Yes: Parrish, Rushing, Grimmatt and Alfred

No: None

Absent: Jacobson

**Vote to return to open session to take action thereon.**

Vice-Chairman Jocelyn Rushing, seconded by Trustee Patrick Grimmatt, made a motion to acknowledge the return to open session.

Yes: Rushing, Grimmatt, Parrish and Alfred

No: None

Absent: Jacobson

**Consideration of action on pending claims against the City of Pauls Valley.**

None

**New Business:**

None

**Adjourn:**

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Grimmatt, Parrish, Rushing and Alfred

No: None

Absent: Jacobson

ATTEST:

  
\_\_\_\_\_  
CHAIRMAN

  
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CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
SPECIAL MEETING  
SEPTEMBER 12, 2014**

The Pauls Valley Hospital Authority met in a Special meeting on September 12, 2014 at 12:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Trustee Patrick Grimmatt called the meeting to order.

**Trustees present:** Patrick Grimmatt and Lorin Jacobson

**Trustees absent:** Gary Alfred and Jocelyn Rushing

**Staff present:** James Frizell, Virginia Blevins and John Dolan

***Consideration of approving credentialing packets with possible action.***

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the following credentialing packets as recommended by John Dolan:

Kasey Welch, DO                      Sergio DeMier, DO

Mohammad Paracha, MD      Mitchell Travis, MD

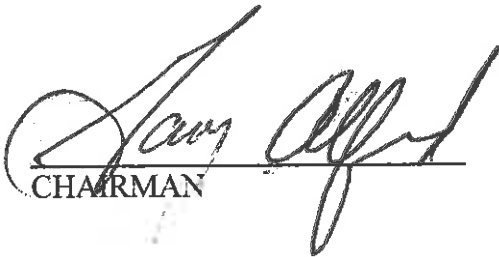
Yes: Jacobson, Parrish and Grimmatt      No: None      Absent: Rushing and Alfred

***Adjourn:***

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Jacobson, Parrish and Grimmatt      No: None      Absent: Rushing and Alfred

**ATTEST:**

  
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CHAIRMAN

  
\_\_\_\_\_  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
SEPTEMBER 23, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on September 23, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmert, Lorin Jacobson and Michael Parrish

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Mark Norman, Mitch McGill and John Dolan

Trustee Michael Parrish, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the consent agenda:

- a. Approval of Regular meeting minutes of September 9, 2014 and Special meeting minutes of September 12, 2014.*
- b. Approval of Hospice meeting minutes of September 9 & 16, 2014.*
- c. Approval of Infection Prevention and Control Committee meeting minutes of August 28, 2014.*
- d. Approval of Medical Staff meeting minutes of August 11, 2014.*
- e. Approval of PIPS meeting minutes of August 20, 2014.*
- f. Approval of Respiratory Therapy meeting minutes of September 2, 2014.*
- g. Approval of UR Committee meeting minutes of August 20, 2014.*

Yes: Parrish, Rushing, Grimmert, Jacobson and Alfred                      No: None                      Absent: None

***Consideration of the Hospital Administrative Report with possible action.***

John Dolan updated the Authority on several items. Mr. Dolan noted that CPSI is live, OR Remodel is in full swing, ambulance has been ordered, Radiology equipment is ordered, the audit will begin soon and there is a planning meeting scheduled with McDonald, McCann, Metcalf and Carwile.

No Action Taken

***Consideration of Capital Expenditures with possible action.***

John Dolan mentioned that a portable x-ray machine may need to be ordered in the future.

No Action Taken

**Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.**

None

**Consideration of approving credentialing packets with possible action.**

None

**Consideration of an executive session for the purpose of:**

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);
  1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);

**With the Possibility of returning to open session to take action thereon.**

**Vote to return to open session to take action thereon.**

None

**Consideration of action on pending claims against the City of Pauls Valley.**

None

**New Business:**

None

**Adjourn:**

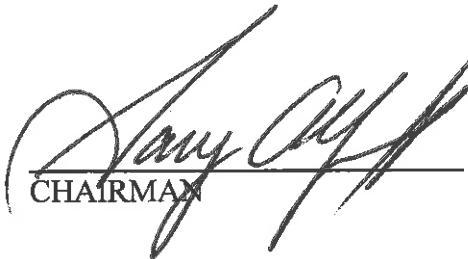
Trustee Michael Parrish, seconded by Trustee Lorin Jacobson, made a motion to adjourn.

Yes: Parrish, Jacobson, Grimmett, Rushing and Alfred

No: None

Absent: None

**ATTEST:**

  
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CHAIRMAN

  
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CITY CLERK



**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
OCTOBER 14, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on October 14, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmert, Lorin Jacobson and Michael Parrish

**Trustees absent:** None

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Don Wageman, Mark Norman, Mitch McGill, John Dolan, Dr. Mitchell and Dr. Hoffman

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of September 23, 2014.*
- b. *Approval of an Invoice dated October 7, 2014 in the amount of \$33,510.53 from McDonald, McCann, Metcalf & Carwile, LLP for attorney fees.*

Yes: Jacobson, Parrish, Grimmert, Rushing and Alfred                      No: None                      Absent: None

***Consideration of the Hospital Administrative Report with possible action.***

John Dolan updated the Authority concerning monthly operations, the income statement and EMS.

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to approve the financial statements.

Yes: Rushing, Jacobson, Grimmert, Parrish and Alfred                      No: None                      Absent: None

***Consideration of Capital Expenditures with possible action.***

John Dolan presented some options for a portable x-ray machine and a scope system. A discussion was held concerning the scope and Dr. Mitchell answered questions.

Trustee Patrick Grimmert, seconded by Trustee Lorin Jacobson, made a motion to approve the purchase of the Pentax scope system.

Yes: Grimmert, Jacobson, Parrish, Rushing and Alfred                      No: None                      Absent: None

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

John Dolan presented the annual Policy's and Procedure's update for clinics and answered questions from the Authority.

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmert, made a motion to approve the modifications.

Yes: Jacobson, Grimmert, Parrish, Rushing and Alfred                      No: None                      Absent: None

**Consideration of an executive session for the purpose of:**

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);
  - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);

**With the Possibility of returning to open session to take action thereon.**

Vice-Chairman Jocelyn Rushing, seconded by Trustee Michael Parrish, made a motion to enter into an executive session.

Yes: Rushing, Parrish, Jacobson, Grimmett and Alfred                      No: None      Absent: None

**Vote to return to open session to take action thereon.**

Vice-Chairman Jocelyn Rushing, seconded by Trustee Michael Parrish, made a motion to acknowledge the return to open session.

Yes: Rushing, Parrish, Grimmett, Jacobson and Alfred                      No: None      Absent: None

**Consideration of action on pending claims against the City of Pauls Valley.**

None

**New Business:**

None

**Adjourn:**

Trustee Patrick Grimmett, seconded by Vice-Chairman Jocelyn Rushing, made a motion to adjourn.

Yes: Grimmett, Rushing, Parrish, Jacobson and Alfred                      No: None      Absent: None

ATTEST:

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
OCTOBER 28, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on October 28, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Patrick Grimmert, Lorin Jacobson and Michael Parrish

**Trustees absent:** Jocelyn Rushing

**Staff present:** James Frizell, Jay Carlton, Virginia Blevins, Mark Norman, Mitch McGill, John Dolan, Lee Hughes, Doug Frazee and Dr. Hoffman

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmert, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of October 14, 2014.*
- b. *Approval of Managers meeting minutes of October 8 and 22, 2014.*
- c. *Approval of Hospice meeting minutes of October 14 and 21, 2014.*
- d. *Approval of Medical Staff meeting minutes of September 8, 2014.*
- e. *Approval of PIPS Committee meeting minutes of September 17, 2014.*
- f. *Approval of UR Committee meeting minutes of September 17, 2014.*
- g. *Approval of EOC/Emergency Management Committee meeting minutes of August 26, 2014.*

Yes: Jacobson, Grimmert, Parrish and Alfred

No: None

Absent: Rushing

***Consideration of the Hospital Administrative, Operations and Financial Reports with possible action.***

John Dolan informed the Authority that Ebola policies have been put into place. Mr. Dolan also updated the Authority concerning the fiber project, the clinic, meaningful use, state survey, current audit, cost report and financial statements for September.

Trustee Patrick Grimmert, seconded by Trustee Lorin Jacobson, made a motion to approve the September 2014 financial statements.

Yes: Grimmert, Jacobson, Parrish and Alfred

No: None

Absent: Rushing

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the credentialing packet for Sergio DeMier, DO.

Yes: Jacobson, Parrish, Grimmert and Alfred

No: None

Absent: Rushing

***Consideration of Capital Expenditures with possible action.***

John Dolan updated the Authority on the OR Renovations, CT install date, the need for surgical supplies and repairs to the current CT. A discussion was held concerning the current CT and the needed repairs to keep it going. A discussion was also held concerning a remodel for fluoroscopy and the City Attorney advised that it needed to go through the bid process.

No Action Taken.

**Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.**

John Dolan presented the annual Policy's and Procedure's update for nursing and answered questions from the Authority.

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to approve the modifications.

Yes: Grimmatt, Parrish, Jacobson and Alfred

No: None

Absent: Rushing

**Consideration of moving the regularly scheduled Authority meeting from November 11, 2014 to November 18, 2014 with possible action.**

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to move the meeting to November 18, 2014.

Yes: Grimmatt, Parrish, Jacobson and Alfred

No: None

Absent: Rushing

**Consideration of an executive session for the purpose of:**

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);
  1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);

**With the Possibility of returning to open session to take action thereon.**

**Vote to return to open session to take action thereon.**

None

**Consideration of action on pending claims against the City of Pauls Valley.**

None

**New Business:**

None

**Adjourn:**

Trustee Patrick Grimmatt, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Grimmatt, Parrish, Jacobson and Alfred

No: None

Absent: Rushing

ATTEST:

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
NOVEMBER 18, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on November 18, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Patrick Grimmatt, Lorin Jacobson and Michael Parrish

**Trustees absent:** Jocelyn Rushing

**Staff present:** James Frizell, Virginia Blevins, Jay Carlton, Mark Norman, Mitch McGill, John Dolan, Dr. Hoffman and Dr. Mitchell

Trustee Patrick Grimmatt, seconded by Trustee Lorin Jacobson, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of October 28, 2014.*
- b. *Approval of Department Manager meeting minutes of November 5, 2014.*
- c. *Approval of Infection Prevention and Control Committee meeting minutes of October 22, 2014.*
- d. *Approval of Emergency Department meeting minutes of October 23, 2014.*
- e. *Approval of PIPS Committee meeting minutes of October 22, 2014.*
- f. *Approval of UR Committee meeting minutes of October 22, 2014.*
- g. *Approval of Medical Staff meeting minutes of October 13, 2014.*
- h. *Approval of an Invoice dated November 7, 2014 in the amount of \$21,441.61 from McDonald, McCann, Metcalf & Carwile for legal fees.*

Yes: Grimmatt, Jacobson, Parrish and Alfred

No: None

Absent: Rushing

***Consideration of the Hospital Administrative, Operations and Financial Reports with possible action.***

John Dolan updated the Authority concerning admissions, operations, the clinic, Radiology and mammography. Mr. Dolan also mentioned that Susan Jones was voted favorite physician, that the lab had picked up Washita Valley Living Center and that Gray Majors, NewLight, would be performing CFO work at the hospital.

No Action Taken

***Consideration of Capital Expenditures with possible action.***

John Dolan presented a quote for surgical lights and a discussion was held.

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmatt, made a motion to approve the purchase of surgical lights.

Yes: Jacobson, Grimmatt, Parrish and Alfred

No: None

Absent: Rushing

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

None

***Consideration of approving credentialing packets with possible action.***

Trustee Patrick Grimmert, seconded by Trustee Michael Parrish, made a motion to approve the following credentialing packets:

Mitchell Travis, MD	Blake Parsons, DO	Salman Zubair, MD
Yes: Grimmert, Parrish, Jacobson and Alfred	No: None	Absent: Rushing

***Consideration of approving a contract with David Westbrook, CRNA with possible action.***

John Dolan informed the Authority about the contract and answered questions.

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the contract.

Yes: Jacobson, Parrish, Grimmert and Alfred	No: None	Absent: Rushing
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***Consideration of approving a contract with Solara for surgical services with possible action.***

A discussion was held concerning the contract.

Trustee Patrick Grimmert, seconded by Trustee Michael Parrish, made a motion to approve the contract contingent to the City Attorney's approval.

Yes: Grimmert, Parrish, Jacobson and Alfred	No: None	Absent: Rushing
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***Consideration of approving Change Order Request #001 in the amount of \$24,738.00 from Nabholz Construction Services for the surgical suite renovation with possible action.***

James Frizell explained the change order.

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the change order.

Yes: Jacobson, Parrish, Grimmert and Alfred	No: None	Absent: Rushing
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***Consideration of approving Change Order Request #002 in the amount of \$3,499.00 from Nabholz Construction Services for the surgical suite renovation with possible action.***

James Frizell explained the change order.

Trustee Patrick Grimmert, seconded by Trustee Lorin Jacobson, made a motion to approve the change order.

Yes: Grimmert, Jacobson, Parrish and Alfred	No: None	Absent: Rushing
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***Consideration of an executive session for the purpose of:***

- a. Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

Trustee Patrick Grimmert, seconded by Trustee Lorin Jacobson, made a motion to enter into an executive session.

Yes: Grimmert, Jacobson, Parrish and Alfred	No: None	Absent: Rushing
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***Vote to return to open session to take action thereon.***

Trustee Michael Parrish, seconded by Trustee Lorin Jacobson, made a motion to acknowledge the return to open session.

Yes: Parrish, Jacobson, Grimmett and Alfred

No: None

Absent: Rushing

***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

None

***Adjourn:***

Trustee Patrick Grimmett, seconded by Trustee Michael Parrish, made a motion to adjourn.

Yes: Grimmett, Parrish, Jacobson and Alfred

No: None

Absent: Rushing

**ATTEST:**

  
CHAIRMAN

  
CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
DECEMBER 9, 2014**

The Pauls Valley Hospital Authority met in a Regular meeting on December 9, 2014 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmert, Lorin Jacobson and Michael Parrish

**Trustees absent:** None

**Staff present:** James Frizell, Virginia Blevins, Jay Carlton, Mark Norman, Mitch McGill, John Dolan, Dr. Mitchell, Lee Hughes, Doug Frazee and Greg Majors

Vice-Chairman Jocelyn Rushing, seconded by Trustee Patrick Grimmert, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of November 18, 2014.*
- b. *Approval of Medical Staff Meeting minutes of November 10, 2014.*
- c. *Approval of Hospice Meeting minutes of November 4, 11, 18 & 25, 2014.*

Yes: Rushing, Grimmert, Jacobson, Parrish and Alfred                      No: None              Absent: None

***Consideration of the Hospital Administrative, Operations and Financial Reports with possible action.***

John Dolan updated the Authority concerning the surgery suite project, Solara is working with physicians and RN P&P, CT was de-installed and new CT will be installed on Monday, Mr. Dolan informed the Authority that Bruce Mayhan resigned, that Stephanie Danzer was hired for HR, the audit is moving along and gave a meaningful use update. Mr. Dolan also presented the October 2014 financial statements.

Trustee Patrick Grimmert, seconded by Trustee Lorin Jacobson, made a motion to approve the October financials.

Yes: Grimmert, Jacobson, Parrish, Rushing and Alfred                      No: None              Absent: None

***Consideration of Capital Expenditures with possible action.***

None

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

None

***Consideration of approving credentialing packets with possible action.***

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmert, made a motion to approve the following credentialing packets:

Tammy Jarvis, DO  
Mark Moses, MD

Patrick Prevo, MD  
Charles Jones, MD

R Bradley Vogel, MD  
Zahid Cheema, MD



Steven Schultz, MD  
Vytautas Ringus, MD  
Kristen Hodges, PA-C  
Chance Hutchens, PA-C  
Robert Bales, MD  
Derek Howard, DO

Robert Rader, MD  
David Bobb, MD  
James Faliszek, MD  
Ryan Dennis, MD  
James Chapman, MD  
P. David Westbrook, CRNA

Corey Finch Sr, MD  
Craig Moore, MD  
Charles Mitchell, DO  
Bruce VanHorn, MD  
Philip Jones Jr, MD

Yes: Jacobson, Grimmatt, Parrish, Rushing and Alfred

No: None Absent: None

***Consideration of approving the 2015 meeting dates with possible action.***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Michael Parrish, made a motion to approve the meeting dates.

Yes: Rushing, Parrish, Grimmatt, Jacobson and Alfred

No: None Absent: None

***Consideration of approving Change Order Request #003 in the amount of \$5,321.00 from Nabholz Construction Services for the surgical suite renovation with possible action.***

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the change order.

Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred

No: None Absent: None

***Consideration of approving a bid for x-ray room modifications with possible action.***

John Dolan informed the Authority that Lytle Construction was the only bid.

Trustee Michael Parrish, seconded by Lorin Jacobson, made a motion to approve the bid from Lytle Construction.

Yes: Parrish, Jacobson, Grimmatt, Rushing and Alfred

No: None Absent: None

***Consideration of an executive session for the purpose of:***

- a. ***Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. ***Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  1. ***Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. ***Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

Trustee Michael Parrish, seconded by Vice-Chairman Jocelyn Rushing, made a motion to enter into an executive session.

Yes: Parrish, Rushing, Grimmatt, Jacobson and Alfred

No: None Absent: None

***Vote to return to open session to take action thereon.***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Lorin Jacobson, made a motion to acknowledge the return to open session.

Yes: Rushing, Jacobson, Grimmatt, Parrish and Alfred

No: None Absent: None

***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve an invoice from McDonald, McCann, Metcalf and Carwile in the amount of \$21,757.49.

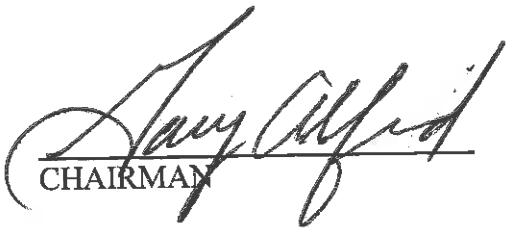
Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred                      No: None      Absent: None

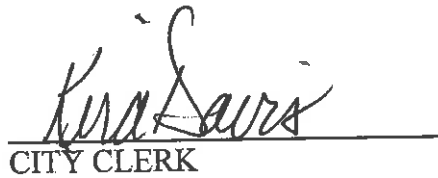
***Adjourn:***

Trustee Patrick Grimmatt, seconded by Trustee Lorin Jacobson, made a motion to adjourn.

Yes: Grimmatt, Jacobson, Parrish, Rushing and Alfred                      No: None      Absent: None

**ATTEST:**

  
\_\_\_\_\_  
CHAIRMAN

  
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CITY CLERK

**PAULS VALLEY HOSPITAL AUTHORITY  
REGULAR MEETING  
JANUARY 13, 2015**

The Pauls Valley Hospital Authority met in a Regular meeting on January 13, 2015 at 6:00 p.m. in the Council Chambers at City Hall at 100 W Paul Avenue.

Chairman Gary Alfred called the meeting to order.

**Trustees present:** Gary Alfred, Jocelyn Rushing, Patrick Grimmatt, Lorin Jacobson and Michael Parrish

**Trustees absent:** None

**Staff present:** James Frizell, Virginia Blevins, Jay Carlton, Don Wageman, Mark Norman, Mitch McGill, John Dolan, Doug Frazee, Amy Wilkey, Darya Khripkova, Don Wooding and Greg Majors

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the consent agenda:

- a. *Approval of Regular meeting minutes of December 9, 2014.*
- b. *Approval of Medical Staff Meeting minutes for November 10 and December 8, 2014.*
- c. *Approval of PIPS meeting minutes of November 19, 2014.*
- d. *Approval of UR Committee meeting minutes of November 19, 2014.*
- e. *Approval of Respiratory Therapy and RT Manager meeting minutes of November 21, 2014.*
- f. *Approval of Pharmacy & Therapeutic Committee Quarterly meeting minutes of November 12, 2014.*
- g. *Approval of EOC meeting minutes of November 20, 2014.*
- h. *Approval of an Invoice dated January 7, 2015 in the amount of \$17,574.00 from McDonald, McCann, Metcalf & Carwile for legal fees.*

Yes: Jacobson, Parrish, Grimmatt, Rushing and Alfred

No: None

Absent: None

***Consideration of the Hospital Administrative, Operations and Financial Reports with possible action.***

John Dolan presented the November 2014 financials. Darya Khripkova presented an AR presentation to update the Authority on the last few months activity. John Dolan gave an update concerning the surgery suite renovation, the x-ray room, mammography and personnel changes.

Mr. Dolan also answered questions from the Authority.

No Action Taken.

***Consideration of Capital Expenditures, including a Sysmex Hematology Analyzer for Lab, with possible action.***

John Dolan presented a quote for a Sysmex Hematology Analyzer. Mr. Dolan answered questions concerning the equipment and why it was needed now.

Trustee Patrick Grimmert, seconded by Trustee Lorin Jacobson, made a motion to approve the purchase of the equipment.

Yes: Grimmert, Jacobson, Parrish, Rushing and Alfred                      No: None      Absent: None

***Consideration of approving changes/modifications to Pauls Valley General Hospital's Policy & Procedure Manual with possible action.***

John Dolan presented policies for General Patient Care, Infection Control, Surgery, Endoscopy, Pre-Operative Care, PACU, Pediatrics and Respiratory.

Trustee Lorin Jacobson, seconded by Trustee Michael Parrish, made a motion to approve the changes/modifications presented.

Yes: Jacobson, Parrish, Grimmert, Rushing and Alfred                      No: None      Absent: None

***Consideration of approving credentialing packets with possible action.***

Vice-Chairman Jocelyn Rushing, seconded by Trustee Patrick Grimmert, made a motion to approve the following credentialing packets:

Tore Detlie, MD                      Michael Craford, PA-C                      Natiel Oswald-Bauer, PA-C

Yes: Rushing, Grimmert, Jacobson, Parrish and Alfred                      No: None      Absent: None

***Consideration of approving Change Order Request #003, #004 and #005 in the total amount of \$4,394.00 from Nabholz Construction Services for the surgical suite renovations.***

Trustee Patrick Grimmert, seconded by Trustee Lorin Jacobson, made a motion to approve the change orders.

Yes: Grimmert, Jacobson, Parrish, Rushing and Alfred                      No: None      Absent: None

***Approval of Valley Hospice administrator and assistant administrator, policy & procedures, review of Annual Program Evaluation and Annual approval of Valley Hospice QAPI program with possible action.***

Amy Wilkey presented information regarding Valley Hospice. Ms. Wilkey updated the Authority on the past years activity and answered questions from the Authority.

Trustee Patrick Grimmert, seconded by Vice-Chairman Jocelyn Rushing, made a motion to approve the administrator and assistant administrator, policy & procedures, review of Annual Program Evaluation and Annual Approval of Valley Hospice QAPI program.

Yes: Grimmert, Rushing, Jacobson, Parrish and Alfred                      No: None      Absent: None

***Consideration of an executive session for the purpose of:***

- a. ***Confidential communication between a public body and its attorney concerning a pending investigation, claim, or action as authorized by 25 Okla. Stat. § 307(4);***
- b. ***Discussing negotiations concerning employees and representatives of employee groups as authorized by 25 Okla. Stat. § 307(2);***
  1. ***Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee.***
- c. ***Discussing the purchase or appraisal of real property as authorized by 25 Okla. Stat. § 307(3);***

***With the Possibility of returning to open session to take action thereon.***

Trustee Patrick Grimmert, seconded by Trustee Michael Parrish, made a motion to enter into an executive session with John Dolan and Greg Majors.

Yes: Grimmert, Parrish, Jacobson, Rushing and Alfred                      No: None      Absent: None

***Vote to return to open session to take action thereon.***

Trustee Lorin Jacobson, seconded by Vice-Chairman Jocelyn Rushing, made a motion to acknowledge the return to open session.

Yes: Jacobson, Rushing, Grimmett, Parrish and Alfred                      No: None              Absent: None

***Consideration of action on pending claims against the City of Pauls Valley.***

None

***New Business:***

None

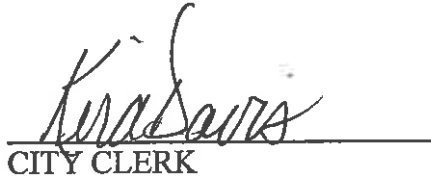
***Adjourn:***

Trustee Lorin Jacobson, seconded by Trustee Patrick Grimmett, made a motion to adjourn.

Yes: Jacobson, Grimmett, Parrish, Rushing and Alfred                      No: None              Absent: None

**ATTEST:**

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
CITY CLERK

